

FBA STATE S&E/JAZZ/AUXILIARY MPA - 2025
Instructions/Information Bulletin

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| North: March 17-18, 2025 | Mantanzas High School (Host: Ryan Schulz) 3535 Pirate Nation Way, Palm Coast, FL 32137 |
| Central: March 20-22, 2025 | Lakewood Ranch High School (Host: John Wilkerson) 5500 Lakewood Ranch Blvd., Bradenton, FL 34211 |
| South: March 24-25, 2025 | American Heritage School (Host: Kim Imerbsin) 12200 W. Broward Blvd., Plantation, FL 33325 |
| Collier Auxiliary: March 27, 2025 (Only Collier County) | Palmetto Ridge High School (Host: Annabelle Robinson) 1655 Victory Lane, Naples, FL 34120 |
| North-West: March 29, 2025 | Leon High School (Host: Lee Commander) 550 E. Tennessee St., Tallahassee, FL 32308 |

Eligibility

1. **Students must be in grade 9 or higher to enter State S&E MPA.**
2. High School students earning a Superior rating on a Grade V or higher at the District level may enter, including solos, ensembles (chamber winds, choirs, percussion, jazz combos, and auxiliary).
3. A maximum of four solo/ensemble events are allowed per student.
4. Auxiliary events should see separate Information Bulletin on FBA website.
5. Seventh and eighth grade students may not participate in State Solo-Ensemble events.

Entry Instructions [READ CAREFULLY!!]

1. **YOUR ENTRY IS NOT VALID UNTIL ALL PAPERWORK & PAYMENT** IS RECEIVED AT THE ADDRESS LISTED BELOW (10.e.).
2. Entering your events into MPA Online is the **FIRST** step. Ask for help from your District Chairman if you need assistance. This will be the same process you used for your District S&E MPA.
3. After entering your events in MPA Online, print out the **ENTRY FORM** (this is the form which you and your principal must sign).
4. If entering **Auxiliary** events, you must complete #3 above for that specific event (i.e. print out the **ENTRY FORM** for the Auxiliary events you've entered).
5. If entering **Jazz Band** events, you must complete #3 above for that specific event (i.e. print out the **ENTRY FORM** for the Jazz event(s) you've entered).
6. Return to MPA Online and print out your **ASSESSMENT FORM. This is required.** Check the assessment form for accuracy.
7. Prepare a check to cover your **TOTAL** assessment (made out to: Florida Bandmasters Association) or use the link for On-Line Credit Card payment.
 - a. School checks, Band Booster checks, and Money Orders are accepted.
 - b. **Personal checks are NOT accepted.**
8. If you are mailing your paperwork and payment **AFTER** the **published DEADLINE** (see below), be sure to include the one-time **\$100.00 late fee.**
9. If you miss entering your events into MPA Online before the DEADLINE, you will automatically be locked out of MPA Online. You must contact **Cindy Berry** to gain access to the program (email address below).
10. **DO NOT allow ANYONE ELSE to mail your paperwork!!! NOT your bookkeeper---NOT your Band Parents---NOT your spouse. DO IT YOURSELF!!!!**
 - a. We understand that some school districts do not allow teachers to handle checks and that the bookkeeper must mail the payment themselves.
 - b. If you must let the bookkeeper mail your payment, make sure he/she knows that if it is mailed past the deadline date for your District it will cost your school a \$100.00 late fee.
 - c. If you do allow your bookkeeper to mail your payment, **DO THIS→ Make a copy of your ENTRY FORMS and your ASSESSMENT FORM and mail them to Cindy Berry with a note explaining that your bookkeeper will be sending the payment.**
 - d. Make sure the bookkeeper mails your payment and paperwork to **Cindy Berry, NOT** your District Chairman and **NOT** to Neil Jenkins!!!!

e. **MAKE SURE YOU TELL YOUR BOOKKEEPER THAT YOUR PAYMENT AND PAPERWORK MUST BE SENT TO THE FOLLOWING ADDRESS:
CINDY BERRY, P.O. BOX 350591 FT. LAUDERDALE, FL 33335**

11. **NOTE, NOTE, NOTE:** If you enter events in MPA Online, but fail to send in the paperwork and payment for those entries, **you are still responsible for paying for those entries (Handbook page 12,5.a)**. Therefore, if you enter events in MPA Online, and then decide not to attend, be certain to go back into MPA Online and delete your entries OR contact Cindy Berry so that she can delete the entries. **Once your events have been scheduled you are responsible for payment.**
12. **MARCH 5, 2025** is the absolute final deadline for entering the MPA. Paperwork/payments postmarked after that date will not be accepted. **NO EXCEPTIONS** This has caused severe consequences in the past, so do not let this happen to your students.
13. Mail your paperwork (entry forms, assessment form, payment) to:
Cindy Berry, P.O. Box 350591 Ft. Lauderdale, FL 33335

Scheduling Correspondence: The following emails will be used for Correspondence: You can Scan signed entry forms if needed and email: North/Northwest Site: fbastatenorth@gmail.com, Central Site: fbastatecentral@gmail.com, South Site: fbastatesouth@gmail.com

IMPORTANT NOTE: Most Districts will have 13 days after the District level S&E MPA to send in paperwork and payments. However, with a full 13 days to complete your paperwork and only **ONE deadline**, the late fee is now **\$100.00**. You can avoid this late fee with careful planning and communication.

DEADLINES for Paperwork and Payment:

| District # | Postmark Deadline for Mailing Paperwork and Payments | Final Deadline | Title Changes Deadline |
|----------------------------------|---|-------------------|---------------------------|
| 2, 13, 14, 16 | Feb. 14 | Feb. 21 | Mar. 7 |
| 20, 14 (Jazz) | Feb. 19 | Feb. 26 | Mar. 7 |
| 5, 8, 11, 12, 18, 19, 21, 22, 23 | Feb. 21 | Feb. 28 | Mar. 7 |
| 9 (Jazz), 19 (Jazz), 23 (Jazz) | Feb. 26 | Mar. 5 | Mar. 7 |
| 1, 3, 4, 6, 7, 10, 17 | Feb. 28 | Mar. 5 | Mar. 7 |
| 1 (Jazz), 11 (Jazz) | Mar. 5 | Mar. 5 | Mar. 7 |
| 9, 15 | Mar. 5 | Mar. 5 | Mar. 7 |

STATE SITE ASSIGNMENTS

Please adhere to the assignments published on the FBA website (MPA/State Solo & Ensemble). If you must request another site, refer to the FBA Handbook, pg. 13,#7.b. Keep in mind that Spring Break conflicts are not avoidable if we wish to use HS sites for this event.

Entry Fees for this year:

Instrumental Solo: \$20.00

Instrumental Ensemble: \$10.00 per individual in ensemble

Auxiliary Solo: \$30.00

Auxiliary Ensemble: \$100.00

Jazz Band: \$250.00 plus \$25.00 recording fee.