

Florida Bandmasters Association

2024-2025

HANDBOOK

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List of Abbreviations

DNA	Did Not Appear
DQ	Disqualification
ESP	Exceptional Student Performer
FABD	Florida Association of Band Directors
FBA	Florida Bandmasters Association
FOA	Florida Orchestra Association
FMEA	Florida Music Education Association
FSMA	Florida School Music Association
MPA	Music Performance Assessment
NAfME	National Association for Music Education
S&E	Solo and Ensemble

Florida Bandmasters Association
2024-2025
HANDBOOK OF INFORMATION
(Ratified - January 9, 1986)
(Revised - July, 2024)

The Florida Bandmasters Association, over the period of years of its existence, has developed a routine system of procedures in the conduct of its internal affairs and other functions such as the Annual Clinics and Evaluation/Music Performance Assessments. These procedures are binding for all participants in all activities sponsored by the F.B.A. Minor changes are at times necessary, but the main pattern remains the same and its execution depends upon the cooperation of every member. This Handbook has been compiled for the purpose of placing in the hands of every member all possible information concerning the general procedures.

New members are urged to read, study, and become familiar with Association practice and the advantages, duties and obligations of membership. If continuing members would do the same, they might possibly discover information and regulations of which they were previously unaware and develop a better understanding of their organization. All members are urged to keep the Handbook on file and accessible for quick reference. Every effort has been made to make it as comprehensive as possible, so refer to it for information before contacting administrative officers regarding matters which may be covered herein. Use it to plan your activities as they apply to F.B.A. matters, and as a tool to help build a better and stronger Association for the future. The results will be apparent to you and your students.

HANDBOOK CHANGES FOR 2024-25 (Printed in RED Font_

Complete adoption of the Classification “E” for High Schools
Page 6 & 9

Clarification on use of Flexible instrumentation editions
Page 6 & 17

Final Ratings Charts and Converting ratings to letter grades updated
Page 14

Title Changes deadline and Request to Photo Copy now the same: ten days prior
Page 18

Ethics Violations Procedures
Page 32

BY-LAWS CHANGES FOR 2024-25 (Printed in RED Font)

Update Article 1 by removing unnecessary wording in Membership Categories
Page 3-4

Ethics Violations changes: Article 1-Section 12-Create Inactive Affiliate Membership Category
Page 5

Revise the current FBA Code of Ethics
Page 5

Update the Sight-Reading Committee Organization structure
Page 10

Minor structure changes to several Committees
Page 9-11

Remove Technology Committee
Page 11

Update Plaques used by FBA
Page 13

PLEASE TAKE THE TIME TO READ THROUGH THIS MANUAL.

PREFACE

1. A Brief History of FBA

During the summer of 1936, Major Ed Chenette was employed by the University of Florida to conduct a short course in band work for high school band directors and their students. As far as is known, this attempt was the first of its kind by an institution of higher learning to further the cause of band music in the high schools of the state.

Several bandmasters from around the state were asked to assist in the course. Both they and the other participants were stimulated by thoughts of what could be done to improve the instrumental music programs in Florida. From this course came the idea of an organization.

Subsequently, there was a meeting held for interested band directors which focused on the lack of a unified band group within the state. From the discussion at this meeting (held on July 6, 1936) the Florida Bandmasters Association (FBA) was formed. Major Chenette was named chairperson pro-tem with authority to act for the group to contact all Florida bandmasters and attempt to form a state-wide organization. Major Chenette was then elected President and John J. Heney was elected as Secretary.

Charter members of the FBA were:

Ed Chenette	William Heney	Browne' Greaton Cole	James Crowley
J.B. O'Neal	P.J. Gustat	E.L."Bud" Roberts	
Ed Heney	V.D. Sturgis	John J. Heney	

The F.B.A. sponsored a single State Festival for several years. In the late 1940s, the Festival became so large that the state was divided into six geographical Districts. District Festivals were devised to serve as qualifiers for bands attending the State Festival. Bands that achieved a Superior rating at the District were eligible to go to the State Festival.

Later the State Festival was divided into two regions comprised of the North region (Districts 4, 5, and 6), and the South region (Districts 1, 2, and 3). The state grew so large in following years that it was divided into ten Districts, then to fourteen, then to fifteen in 1982, to seventeen in 1987, to nineteen in 1995, and to twenty-one in 2005. To more accurately reflect the nature of the events, they are now called a Music Performance Assessment.

In 1960, the FBA instituted the Annual Marching Clinic and All-Star Marching Band on the University of Florida campus. This band gave a performance each year at the North-South Florida High School All-Star football game. In 1979 the All-Star Band began performing at a Tampa Bay Buccaneers pre-season game each year. Many outstanding nationally-known marching band directors have conducted the Clinics and Bands through the years. In 1993, this group was discontinued.

Robert O. Lampi served as Executive Secretary so ably and competently with superb loyalty and dedication for thirty-six years. The influence that Mr. Lampi exerted through the years contributed in large measure to the considerable success of the FBA. After his retirement in 1983, he continued to serve as a Consultant to the Association until his death in 1985. In 1983, F. Lewis Jones assumed the position as Executive Director, and served in that capacity for seventeen years. Great strides in organization and scope were made under Mr. Jones' capable leadership. In 2000, Duane L. Hendon became the Executive Director of the FBA until his retirement in September 2011. Mr. Hendon helped bring the FBA into the computer age with the development of the Festival Computer Program, computers for District Chairmen, and the MPA Online-program. In September 2011, Neil E. Jenkins assumed the duties as the Executive Director of the FBA.

The FBA, through its membership, has provided exceptional musical experiences for thousands of band students, while upgrading musical standards and making music an integral part of the school curriculum, making our slogan, "A Band In Every School" a reality.

2. Past Presidents of the Florida Bandmasters Association

Major Ed Chenette	1936-38 x	James W. "Chief" Wilson	1974-75 x
John J. Heney	1938-41 x	Frederick Humphreys	1975-76 x
Fred McCall	1941-43 x	Melvin E. Baker	1976-77 x
*P.J. Gustat	1943-44 x	R.G. "Jeff" Bradford	1977-78 x
Major J.B. O'Neal	1944-45 x	Jack H. Herron	1978-79 x
V.D. Sturgis	1945-46 x	Joseph W. Courson	1979-80 x
Al G. Wright	1946-47 x	John R. DeYoung	1980-81
Romulus Thompson	1947-48 x	William E. Cannon	1981-82 x
Harry F. McComb	1948-50 x	Andrew J. "Jack" Crew	1982-83 x
R. Orin Whitley	1950-51 x	Michael P. Leclerc	1983-84
Roy V. Wood	1951-52 x	Bobby Adams	1984-86 x
H.B. Swyers	1952-53 x	Duane L. Hendon	1986-88 x
H. Carlton Mason	1953-54 x	M. Jerome Edwards	1988-90 x
E.L. "Bud" Roberts	1954-55 x	Frank R. Howes	1990-92
O.J. Kraushaar	1955-56 x	Cynthia E. Berry	1992-94
Oliver Hobbs	1956-57 x	Phillip D. Wharton	1994-96
Charles W. Quarmby	1957-58 x	James M. Sammons	1996-98
Robert T. Scott	1958-59 x	Bert Creswell	1998-00
Joe A. Lusk	1959-60 x	Neil E. Jenkins	2000-02
William Ledue	1960-61 x	D.R. "Rob" Roadman	2002-04
Melvin Dean	1961-62 x	Paula Thronton	2004-06
Logan Turrentine	1962-63 x	Chuck Fulton	2006-08
James H. Leonard	1963-64 x	Mark Spreen	2008-10
T. Edison James	1964-65 x	Randy Folsom	2010-12
Thomas Bishop	1965-66 x	Richard Davenport	2012-14
Charles F. Ulrey	1966-67 x	Linda Mann	2014-16 x
E.W. "Jack" Williams	1967-68 x	Jason Duckett	2016-18
Richard H. Elliot	1968-69 x	Cathryn Leibinger	2018-20
William Higgins	1969-70 x	Ian Schwindt	2020-22
Robert O. Lampi (Honorary)	1969-70 x	Bernie Hendricks	2022-24
Robert C. Price	1970-71 x		
Louis W. Lindsay	1971-72 x		
F. Lewis Jones	1972-73 x		
Ervin J. Hamm	1973-74 x		

***Named "Father of Bands in the State of Florida"**

x - Deceased

3. A Brief History of Florida Association of Band Directors (FABD)

Prior to 1940 and two years thereafter, there were no programs in the public schools of Florida offering instrumental music to the African American children in those schools. As a result, the schools of higher education (such as Florida A&M College, Edward Waters College, Bethune-Cookman College, and Florida Memorial College) had no feeder programs for the development of bands.

In 1941, Leander A. Kirksey (band and orchestra director) and J. Harold Brown (director of the music department at Florida A&M College) called a meeting of some four or five young graduates from the music department of Florida A&M College. George Hill (employed at Crooms Academy in Sanford), Alvin Downing (employed at Gibbs High in St. Petersburg), Raymond Sheppard (employed at Booker T. Washington High in Pensacola), Michael Rodriguez (employed at Booker T. Washington Jr. High in Tampa), and Guy Glover (employed at Dorsey High in Miami) met April 10-12, 1941, to organize an association whose chief purpose would be to provide feeders for the instrumental program at Florida A&M and other predominately black colleges in Florida. The association was named the Florida Association of Band Directors.

Prior to its merger with the FBA in 1966, membership had grown to more than thirty band directors, who were teaching several thousand students.

4. Past-Presidents of the FABD:

Leander Kirksey 1941-55 x George H. Hill 1955-60 x James W. "Chief" Wilson. 1960-66 x

x - Deceased

FLORIDA BANDMASTERS ASSOCIATION
HANDBOOK
2024-2025

ARTICLE I - MEMBERSHIP

I - A. MEMBERSHIP ENROLLMENT

Membership enrollment forms for ACTIVE FBA and “Other” MEMBERS are available through the Florida Music Education Association (www.flmusiced.org). ACTIVE FBA member dues and dues for other members who choose to join FMEA/NAfME will be remitted to FMEA along with an enrollment form prior to September 1 of each year. Enrollment must be done online. Members who are not current FMEA/NAfME members will be sent enrollment forms by the FBA Executive Director and dues will be remitted directly to FBA by September 1.

I - B. DUES - Dues for membership in the Association are as follows (those in () will take affect for 2023-24):

1. Active Full	\$50.00 (\$65)	4. Adjudicator	\$30.00 (\$45)	7. FBA Partners	\$120.00 (\$150)
2. Active Affiliate	\$45.00 (\$60)	5. Retired	\$30.00 (\$45)	8. Honorary	\$00.00
3. Active Associate	\$30.00 (\$45)	6. Student	\$00.00	9. Adjunct	\$30.00 (\$45)
Life Member	\$00.00	Past President	\$00.00	10. Inactive Affiliate	

ARTICLE II - CONDUCT OF MEETINGS

II - A. GENERAL RULES

General rules for conduct of meetings are found in ARTICLE VIII of the Constitution and ARTICLE V of the By-Laws.

II - B. PROCESS OF MOTIONS

NOTE: A flow chart of the process by which a motion is presented, and then considered by the District, Executive Board, and the membership is located in the District Officers Manual (Chapter One).

Procedures for the conduct of General Business meetings are:

1. Motions from the floor shall be written and given to the Chairperson for presentation to the assembly. These shall require a 2/3 majority vote of the assembly for passage.
2. Members are required to use voting cards issued to them at the meeting. Any vote taken without the use of voting cards will be considered null and void.
3. Criteria for passage of motions dealing with Constitution changes are found in ARTICLE IX of the Constitution.
4. Criteria for passage of motions dealing with By-Laws and Handbook changes are found in ARTICLE IX of the By-Laws.
5. All other motions shall require a majority vote for passage.

Other General Procedures:

6. A motion referred to a Committee by the Executive Board may only remain in a designated committee for a period of one year or less. The status of all motions pending committee recommendations should be noted in all Executive Board bulletins under committee reports.

II - C. DISTRICT MEETINGS

District meetings may be conducted in any manner determined by the district, except that rules contained in the Constitution and By-Laws shall take precedence over district procedures.

ARTICLE III - MUSIC PERFORMANCE ASSESSMENTS

III - A. CLASSIFICATION OF SCHOOLS

1. COUNTING STUDENTS

Participation in FBA Music Performance Assessments (MPA’s) is set by classification based on school enrollment. For classification purposes, only those students included in the school Full-Time Equivalent (FTE) count at the end of the school’s first twenty day reporting period will be included.

2. DEADLINES

A Classification Form must be completed and returned to the District Chairperson no later than October 1. This is required in order to participate in the District MPA’s.

A late fee of \$50.00 (payable to FBA and sent through the District Chairperson to the State Executive Director) will be assessed to schools that fail to file Classification Forms by the stated deadline. On the eighth calendar day after the stated deadline, the fee will increase to \$100.00.

The District Chairperson must send these forms to the Executive Director no later than October 15.

(NOTE: IN THE FOLLOWING PAGES, "HIGH SCHOOLS" WILL APPLY TO BOTH SENIOR HIGH SCHOOLS (10-12) AND HIGH SCHOOL (9-12) UNLESS "SENIOR HIGH SCHOOLS" ARE SPECIFICALLY DESIGNATED

3. ENROLLMENT / CLASSIFICATION

The following charts and information show the official classification for each enrollment increment and the grades in which enrollment is to be counted for each level:

<p><u>HIGH SCHOOL</u> (report grades 9, 10, 11, 12)</p> <table border="0"> <tr> <th style="text-align: left;"><u>Enrollment</u></th> <th style="text-align: left;"><u>Class</u></th> </tr> <tr> <td>2501 & Up</td> <td>A</td> </tr> <tr> <td>1876 - 2500</td> <td>BB</td> </tr> <tr> <td>1251 - 1875</td> <td>B</td> </tr> <tr> <td>626 - 1250</td> <td>CC</td> </tr> <tr> <td>1 - 625</td> <td>C</td> </tr> </table>	<u>Enrollment</u>	<u>Class</u>	2501 & Up	A	1876 - 2500	BB	1251 - 1875	B	626 - 1250	CC	1 - 625	C	<p><u>SENIOR HIGH SCHOOL</u> (report grades 10, 11, 12)</p> <table border="0"> <tr> <th style="text-align: left;"><u>Enrollment</u></th> <th style="text-align: left;"><u>Class</u></th> </tr> <tr> <td>2001 & Up</td> <td>A</td> </tr> <tr> <td>1526 - 2000</td> <td>BB</td> </tr> <tr> <td>1051 - 1525</td> <td>B</td> </tr> <tr> <td>526 - 1050</td> <td>CC</td> </tr> <tr> <td>1 - 525</td> <td>C</td> </tr> </table>	<u>Enrollment</u>	<u>Class</u>	2001 & Up	A	1526 - 2000	BB	1051 - 1525	B	526 - 1050	CC	1 - 525	C	<p><u>JUNIOR/SENIOR HIGH SCHOOL*</u> (use grade 7-12, report grades 9-12)</p> <table border="0"> <tr> <th style="text-align: left;"><u>Enrollment</u></th> <th style="text-align: left;"><u>Class</u></th> </tr> <tr> <td>626 - 1250</td> <td>J/S-CC</td> </tr> <tr> <td>1 - 625</td> <td>J/S-C</td> </tr> </table> <p><u>NEW HIGH SCHOOLS</u> Unlimited enrollment- Class D</p>	<u>Enrollment</u>	<u>Class</u>	626 - 1250	J/S-CC	1 - 625	J/S-C
<u>Enrollment</u>	<u>Class</u>																															
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<p><u>MIDDLE SCHOOL</u> (report grades 7, 8)</p> <table border="0"> <tr> <th style="text-align: left;"><u>Enrollment</u></th> <th style="text-align: left;"><u>Class</u></th> </tr> <tr> <td>701 & Up</td> <td>MB</td> </tr> <tr> <td>1 - 700</td> <td>MC</td> </tr> </table>	<u>Enrollment</u>	<u>Class</u>	701 & Up	MB	1 - 700	MC	<p><u>JUNIOR HIGH SCHOOL</u> (report grades 7, 8, 9)</p> <table border="0"> <tr> <th style="text-align: left;"><u>Enrollment</u></th> <th style="text-align: left;"><u>Class</u></th> </tr> <tr> <td>1101 - 1400</td> <td>JAA</td> </tr> <tr> <td>751 - 1100</td> <td>JA</td> </tr> <tr> <td>301 - 750</td> <td>JB</td> </tr> <tr> <td>1 - 300</td> <td>JC</td> </tr> </table>	<u>Enrollment</u>	<u>Class</u>	1101 - 1400	JAA	751 - 1100	JA	301 - 750	JB	1 - 300	JC	<p><u>6th or 7TH GRADE CENTERS</u> (report grade 6 or 7)</p> <table border="0"> <tr> <th style="text-align: left;"><u>Enrollment</u></th> <th style="text-align: left;"><u>Class</u></th> </tr> <tr> <td>Unlimited</td> <td>MD</td> </tr> </table> <p><u>NEW MS or JH SCHOOLS</u> Unlimited enrollment- Class MD</p>	<u>Enrollment</u>	<u>Class</u>	Unlimited	MD										
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<u>Enrollment</u>	<u>Class</u>																															
Unlimited	MD																															

* A Junior/Senior high school may enter a concert band comprised of 8th graders and below from the same school in a Middle School classification. A separate classification form must be submitted (use "middle school" section for enrollment requirements). These students may not be used in the high school concert band and will not be eligible for State MPA.

4. SECOND AND THIRD BAND CLASSIFICATION

See following pages (III.B.2) for charts showing information for 2nd and 3rd bands for all classifications.

5. ARTS SCHOOLS

Districts may vote to change the classification of an arts school in their District to an appropriate classification regardless of student enrollment.

6. USE OF MIDDLE SCHOOL STUDENTS

A High School with 800 students or less in grades 9-12 or a Senior High with 600 students or less in grades 10-12 may use 7th, 8th and 9th grade students from a separate Junior High or Middle School in the same town under the following provisions:

- 1) Application for permission must be made in writing to the FBA Executive Director by September 30 of the year for which permission is requested. The application should give justification for the request and it must be on school letterhead and signed by the band director(s) and principal(s) at both the schools affected.
- 2) The Junior High/Middle Schools affected must feed into the same Senior High School, which the students will represent.
- 3) The same Band Director(s) must teach in all schools affected.
- 4) Permission will be given or denied on an annual basis.
- 5) No student from the effected Junior High/Middle School will be PERMITTED to enter both High School and Middle School Concert MPA.
- 6) Students from the Junior High or Middle school which are used with the High School Band will be regulated under the same provisions as are in force for students in Junior/Senior High Schools.

7. NEW SCHOOLS

Any school band that is organized for the first year is allowed to start in any classification by selecting the grade level of concert music required for the classification selected. First year marching bands will be in class "D" and will be scheduled according to the number in the band. Concert bands will be scheduled according to the music Classification selected. After the first year, the band will assume the band classification based on their school enrollment.

8. COMMENTS ONLY CLASSIFICATION

- a. This classification may be used at District Marching & Concert Music Performance Assessments & Jazz Bands.
- b. Requests for a band to perform for Comments Only must be in writing, on school letterhead, stating the circumstances justifying the request, and must be signed by the band director and the principal of the school making the request. The request for a band to perform for Comments Only at Marching MPA MUST be submitted to the District Chair before the FBA District Meeting prior to Marching MPA. This request will then be presented at the FBA District Meeting prior to Marching MPA for a vote by the membership of that District. The request for a band to perform for Comments Only at Concert MPA and Jazz MPA MUST be submitted to the District Chair before the third FBA District meeting. This request will then be presented at the third FBA District Meeting for a vote by the membership of that District.

- c. A band that enters Concert Music Performance Assessment for Comments Only must play the grade of music for its regular classification.
- d. Bands entering Concert Music Performance Assessment for Comments Only must sight-read in their regular classification.

9. REQUESTED CLASSIFICATION PROCEDURES

- a. A band may petition to enter the District Concert Band Music Performance Assessment at a lower classification. In order to “Request Classification”, a Director must be a member of the FBA.
- b. High Schools may not request lower than Class D, and Junior High Schools may not request lower than Class JC. Middle Schools may not request lower than Class MD.

NOTE: see exceptions e. on page 9 for HS Classification “E”.

EXCEPTION: schools that meet the qualifications for section III.A.6 (use of students from a separate HS and MS in the same ensemble), and J/S Classification, may Request Classification to MC for District Concert MPA provided that 75% of the ensemble is comprised of 7th and 8th graders, as verified by the official entry form. High School Bands that request MC under this exception would NOT be eligible for State Concert MPA.

- c. Requests for a band to perform in a lower classification must be in writing, on school letterhead, stating the circumstances justifying the request, and must be signed by the band director and the principal of the school making the request. The request for classification letter MUST be attached to the classification form, which is due October 1st. This request will then be presented at the second FBA District Meeting for a vote by secret ballot of the membership of that District. If passed by the District, the request will then be reviewed and action taken by the Board at its November/December Board Meeting.
- d. While participating in this plan, Bands who have been approved for requested classification:
 - 1) At District MPA, must perform the grade level music in which they are placed for the current school year. (Example: a band classified as a Class “C” must play one grade II and one grade III selection at the Concert MPA.)
 - 2) Will be eligible for State Concert MPA provided the Request Classification is “CC” or higher.
- e. Examples of justification for requested classification.
 - Examples of justification for requested classification include, but are not limited to the following. Provide, in a letter attached to the Classification Form with as many details that will explain your circumstance as possible.
 - 1) Enrollment Issues
 - 2) Scheduling Issues
 - 3) School District Boundary Changes
 - 4) Instrumentation
 - 5) Numerous Director Changes
- f. Bands with changes during Second Semester which affect the bands classification may apply for a new classification by submitting a written request, on school letterhead, stating justification for the request and the requested classification level, and must be submitted to the District Chairman, FBA Executive Director, and FBA President prior to January 30 of any given year. This request must be signed by the band director and principal.
- g. High School Bands may request D Classification and Middle School Bands may request MD. All Bands requesting a new Classification must perform for a Rating.

III - B. MUSIC REQUIREMENTS AND INFORMATION

1. APPROVED FBA MPA CONCERT MUSIC LIST

- a. The FBA MPA Concert Music List is available on the FBA website (www.fba.flmusiced.org).
- b. Music performed at FBA Concert MPA’s must be from the Approved FBA MPA Concert Music List.
NOTE: Flexible instrumentation editions from the Approved FBA MPA Concert Music List are NOT PERMITTED.

EXCEPTION #1: The march for concert band performance.

EXCEPTION #2: Music literature, which is not on the FBA list, may be performed at MPAs if approved by the appropriate Music Committee. Policies regarding approval procedures and the forms for requesting approval are on the FBA website. Requests for “Concert Music” not on the Approved FBA MPA Concert Music List must be submitted by October 1 of the school year in which it is to be performed. Requests for Solo and Ensemble (S&E) music not on the FBA Music List must be submitted by December 1 of the school year in which it is to be performed.

2. CONCERT AND SIGHT-READING MUSIC REQUIREMENTS

- a. Music to be performed at District and State Concert MPA’s is to be selected on the basis of the school’s classification.
- b. A band may play a lower grade of music at State MPA than was played at District, provided that it is within its classification requirements, and a minimum of two grade III’s.
- c. Bands must perform music in the appropriate classification as specified by the Charts For Classification (Pg. 7).

- d. A concert band is required to play MPA compositions from the Approved FBA MPA Concert Music List in their entirety unless otherwise specified on the Approved FBA MPA Concert Music List. On multi-movement works, the listings on the Approved FBA MPA Concert Music List are meant as minimums to fulfill the performance requirements. A concert band may play more than the minimum required for a multi-movement work on the list as long as the performance time constraints are observed. (NOTE: Performance time constraints include band set-up, performance, and complete exit from the concert stage.)
- e. ALL concert bands entering an FBA District Concert MPA must sight-read.
- f. Photocopies of music may only be used under the following conditions:
At the time of the MPA at which the music is performed, the band director in charge shall:
- 1) Attach to the copied music, a letter from the **PUBLISHER** giving permission to copy, OR
 - 2) In the event that a publisher does not respond, attach to the copied music a letter from a sheet music dealer stating a request to copy was made to the publisher at least fourteen days prior to the event at which selections are performed.
- (NOTE: The intent of these rules is to have individuals or groups not use photocopied music. However, since much good music literature is out-of-print or is unavailable, an attempt is made to allow directors who make good-faith efforts to procure published music to perform that literature.)
- g. Middle school bands are not permitted to perform any music which their school has performed at any FBA MPA during the previous two consecutive year time span.
- h. High school bands are not permitted to perform any music which their school has performed at any FBA MPA (District or State) during the previous three consecutive year time span.
- i. "E-Print music scores" may be used provided proof of purchase is attached to each musical score supplied to the adjudicators.

CHARTS FOR CLASSIFICATION

The charts on the following pages show the minimum grade music required in each classification for First, Second & Third bands for Music Performance Assessment, Concert and Sight-reading performance.

CONCERT AND SIGHT-READING MUSIC REQUIREMENTS FIRST BANDS - SENIOR HIGH, JUNIOR HIGH AND MIDDLE SCHOOL

High School

9-12 Enrollment	Class	10-12 Enrollment	Music Grade						Sight-Reading Music Class
			I	II	III	IV	V	VI	
2501 & up	A	2001 & up				1	1	0	A
1876-2500	BB	1526-2000				2	0	0	B, BB
1251-1875	B	1051-1525			1	1	0	0	B, BB
626-1250	CC	526-1050			2	0	0	0	C, CC, D
626-1250	J/S-CC				2	0	0	0	C, CC, D
1-625	C	1-525		1	1	0	0	0	C, CC, D
1-625	J/S-C			1	1	0	0	0	C, CC, D

New School D - Enters any HS Class based on grade(s) of music selected

	Class	7-9 Enrollment	Music Grade						Sight-Reading Music Class
			I	II	III	IV	V	VI	
Junior High School	JAA	1101 & Up			2	0	0	0	MA, MB
	JA	751-1100		1	1	0	0	0	MA, MB
	JB	301-750		2	0	0	0	0	MC
	JC	1-300		1	1	0	0	0	MD
	MD	New School		2	0	0	0	0	MD

	Class	7-8 Enrollment	Music Grade						Sight-Reading Music Class
			I	II	III	IV	V	VI	
Middle School	MB	701 & Up		2	0	0	0	0	MA, MB
	MC	1-700	1	1	0	0	0	0	MC
	MD	New School or 6 th or 7 th grade Center		2	0	0	0	0	MD

0 = Indicates optional performance allowed.

**CONCERT AND SIGHT-READING MUSIC REQUIREMENTS
SECOND BANDS**

High School Second Band

9-12 Enrollment	Class	10-12 Enrollment	2 nd Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
2501 & up	A	2001 & up	CC			2	0	0	0	C, CC, D
1876-2500	BB	1526-2000	C		1	1	0	0	0	C, CC, D
1251-1875	B	1051-1525	C		2	0	0	0	0	C, CC, D
626-1250	CC	526-1050	C	1	1	0	0	0	0	C, CC, D
626-1250	J/S-CC		C	1	1	0	0	0	0	C, CC, D
1-625	C	1-525	C	2	0	0	0	0	0	C, CC, D
1-625	J/S-C		C	2	0	0	0	0	0	C, CC, D

New School D - Enters any HS Class based on grade(s) of music selected

Jr.High School Second Band	Class	7-9 Enrollment	2 nd Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
	JA	751-1100	JC	2	0	0	0	0	0	MD
	JB	301-750	JC	2	0	0	0	0	0	MD
	JC	1-300	JD	2	0	0	0	0	0	MD
	MD	New School	MD	2	0	0	0	0	0	MD

Middle School Second Band	Class	7-8 Enrollment	2 nd Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
	MB	701 & Up	MD	2	0	0	0	0	0	MD
	MC	1-700	MD	2	0	0	0	0	0	MD
	MD	New School or 6 th or 7 th grade Center	MD	2	0	0	0	0	0	MD

0 = Indicates optional performance allowed.

**CONCERT AND SIGHT-READING MUSIC REQUIREMENTS
THIRD BANDS (and FOURTH BANDS)**

High School Third Band (and FOURTH BAND)

9-12 Enrollment	Class	10-12 Enrollment	3 rd Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
2501 & up	A	2001 & up	C	1	1	0	0	0	0	MC
1876-2500	BB	1526-2000	C	2	0	0	0	0	0	MC
1251-1875	B	1051-1525	C	2	0	0	0	0	0	MC
626-1250	CC	526-1050	C	2	0	0	0	0	0	MC
626-1250	J/S-CC		C	2	0	0	0	0	0	MC
1-625	C	1-525	C	2	0	0	0	0	0	MC
1-625	J/S-C		C	2	0	0	0	0	0	MC

New School D - Enters any HS Class based on grade(s) of music selected

Jr.High School Third Band	Class	7-9 Enrollment	3 rd Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
	JAA	1101 & Up	JC	2	0	0	0	0	0	MD
	JA	751-1100	JC	2	0	0	0	0	0	MD
	JB	301-750	JC	2	0	0	0	0	0	MD
	JC	1-300	JD	2	0	0	0	0	0	MD
	MD	New School	MD	2	0	0	0	0	0	MD

Middle School Third Band	Class	7-8 Enrollment	3 rd Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
	MB	701 & Up	MD	2	0	0	0	0	0	MD
	MC	1-700	MD	2	0	0	0	0	0	MD
	MD	New School or 6 th or 7 th grade Center	MD	2	0	0	0	0	0	MD

0 = Indicates optional performance allowed.

EXCEPTIONS:

- A High School Second Band is allowed to enter the District MPA in a lower classification than the one specified, but this band may not enter the State Band MPA
- A Junior/Senior High School with grades 7-12 may enter a 2nd or 3rd band composed exclusively of 7th and/or 8th graders as a Middle School band at District Concert MPA provided that a separate Classification Form listing the enrollment of the 7th and 8th grade is filed with the Executive Director (and District). Members of this band may participate with the High School band at Marching MPA, but solos or ensembles from this group must be entered as Middle School and may not be entered with a High School ensemble. Duplication of membership between High School and Middle School at District Concert MPA is NOT allowed. (NOTE: The band will perform music designated for Middle School in the appropriate enrollment classification.)
- To be eligible for the State Concert Band MPA, high school bands must play at least two grade three (III) selections at both the District and State Concert Band MPA.
- First Bands (top group) at 7th & 8th Grade Centers will Sight-Read MC level at District Concert MPA, regardless of school size.
- ~~New Classification of D for High Schools, required to perform two grade 2 pieces and Sight Read MB/D music. New Classification of "E" for High Schools: allowed to perform any grade level not already covered by another classification and Sight read MC. NOTE: extended for 2023-24 only.~~ **Classification "E" for High Schools: allowed to perform any grade level not already covered by another (HS) classification and Sight-Read MC. NOTE: until such time that a new classification system has been created to more equitably define classification).**

3. PERFORMANCE REQUIREMENTS

- Any performance at any FBA event must be a live performance. Pre-recorded accompaniments may be used for S&E in place of a live accompanist. Pre-recorded effects, Narration and audio enhancements may be used for the Marching MPA, however this must not replace the accompaniment of the music ensemble.
(NOTE: This applies to Marching, Concert, Jazz, and S&E MPAs. If the score requires that taped or sequenced music be used, then this section does not apply.)

III - C. GENERAL INFORMATION REGARDING MPA's

PURPOSES FOR BAND MPA's

- To provide opportunities for students and directors to perform in an environment which provides critical evaluation of its performance by noted experts in the field of marching, concert, and jazz band performance.
- To provide the opportunity for students and directors to perform for their peers in a formal concert setting or marching band venue.
- To provide a performance opportunity which will serve as a motivational goal for students and directors.
- To provide an opportunity for students and directors to see and hear performances of their peers and learn from observing these performances.
- To provide a goal, which is so compelling that, the preparation for attaining that goal becomes the vehicle for continued growth and to demonstrate students' abilities to apply musical and marching fundamentals and concepts in a performance setting.

1. TIMES AND SITES

- The State is divided into twenty-three Districts, each of which will hold District MPA's in Marching, Concert, and S&E performance. The District MPA's involving high schools must be completed no later than thirty days before the State MPA, except by special permission of the Executive Director
- The times and places of the District MPA's shall be determined by the district membership with the approval of the FBA Executive Board and FSMA.

- c. The times and places of the State MPA will be determined by the FBA Executive Board with the approval of FSMA. This MPA is held in multiple regions, or any combination of regions (depending on MPA venues as determined by the Executive Director).
- d. Schools shall perform at the MPA's in their own Districts or region of the State, except by permission of the Executive Director. Permission will depend on extenuating circumstances based upon the following criteria:
 - 1) Unavoidable school calendar conflicts.
 - 2) Other educational reasons. (A band may qualify for this reason only once every fifth school year.)
 - 3) Availability of time at the site being proposed for attendance.
 - 4) New rule covered under III C. 7. b. page 13

NOTE: See "Requests For Permission" section for procedures for application.
NOTE: Special permission is required to go out of Region for State S&E MPA.
NOTE: For State S&E, Jazz, and Auxiliary, a director may select their preferred site(s) at the time Classification Forms are due, in lieu of submitting a letter of request to the Executive Director.
- e. Schools wishing to host an MPA should submit a written invitation to the District Chairperson for District, or to the President or Executive Director for State MPA's. Hosts and FBA MPA Officers shall complete and sign a "HOST SITE AGREEMENT" Form for each Music Performance Assessment, which outlines site requirements.
- f. Security at MPA events: The FBA will be responsible for securing, and paying for when required, existing campus resource officers, hiring state or local law enforcement personnel, or for hiring licensed, bonded, and insured private security personnel to provide adequate security for each of its MPA's, in accordance with the guidelines of the governing body of the host site.

2. ELIGIBILITY OF PARTICIPANTS

- a. CLASSIFICATION FORMS FILED - Classification Forms and Entry Forms must be completed and sent to the District Chairperson by the stated deadline for each form. (See III A. & III-C-3 respectively)
- b. FSMA MEMBERSHIP - In order to enter students in an FBA MPA, the school must be a member of FSMA, and the band director and principal must certify that:
 - 1) The students listed on an Entry Form are bona fide students of the school and are regular members of the organization listed on the form. To be eligible, students must be in grades 6-12.
 - 2) They agree to abide by the rules, regulations, and procedures as set forth by the FBA.
 - 3) The students listed on the Entry Form will meet Department of Education and school district eligibility standards at the time of the MPA in which the students are entered or they will not participate.
- c. HOME SCHOOL BAND ELIGIBILITY
 - 1) Parents of band members must be members of a home education support league (or its equivalent) which have corporate status with the State of Florida. This corporate entity will be the responsible party for financial, legal, and administrative relationships with the FBA.
 - 2) Students who wish to enter FBA activities must be members of a band, which enters the FBA Concert MPA. The director of this band should be fully qualified with a degree in music, and he/she shall be an active member of the FBA.
 - 3) Grade verification must be done by a designated representative of the county school board in which the students reside. Students must have received satisfactory evaluations showing progress equal to his/her age level for the school year prior to the one in which FBA activities are entered. This will be verified by a statement from the school board designee, to be attached to any FBA entry forms.
 - 4) Entry forms for FBA activities will be signed by the band director and the President or Registered Agent of the corporate home education league (or its equivalent) of which the students' parents are members.
 - 5) The classification of the band will be determined by the grade level of music performed at the District Concert MPA. If it is a high school band, it cannot be entered below the current J/S-C classification.
 - 6) All other rules and regulations of the FBA must be followed.
- d. HOME EDUCATION STUDENT PARTICIPATION
 - 1) A student enrolled in a home education program shall be eligible to participate in interscholastic music activities at the public school which primarily serves the attendance zone in which the student resides, or the private school of the student's choice provided:
 - a) the student, within thirty days of their withdrawal from a traditional school program, properly registers with the district school board in accordance with Section 232.02 (4)(b)(1) of the Florida statutes;
 - b) the student's parents at the conclusion of each semester certify to the principal of the school on a form to be provided by the FSMA office that the student meets the minimum course and grade point averages, which are required of all students;
 - c) the student meets and adheres to the same responsibilities and standards of behavior and performance of other members of the activity;
 - d) the student complies with FSMA and local school regulations during the time of participation,
 - e) the student provides to school authorities all required forms and provisions.
 - 2) A student who withdraws from a regular school program, which for the purpose of this note is defined as a member school, other than a cooperative of home education programs, to enroll in a Home education program and who is eligible at the time of withdrawal from the regular school program due to failure to meet academic or behavioral eligibility standards shall be ineligible to participate in interscholastic non-athletic activities as a home school student for a period of one year. In determining the academic eligibility of a student who withdraws from a regular school program prior to the normal conclusion of the current grading

period and subsequently enrolls in a home education program, the grades as posted in each subject for that student on the date of their withdrawal from the regular school program shall be used.

(DIRECTOR'S NOTE: Essentially this means that once a student has been declared eligible by the school district, they must enroll in an appropriate band class for credit if one is offered. The student will be expected to adhere to all the rules, regulations, and policies as any other student in that class, including participation in extra rehearsals, fundraising activities, and performances - just as any other student enrolled in that class is required to do.)

- e. High school bands are required to perform in Marching MPA in order to enter the S&E and Concert phase of the District MPA.
EXCEPTIONS: If marching is not a regular part of the school's band program, schools may petition the FBA Executive Director for waiver of this requirement. Other exemptions may also be considered by petition to the Executive Director. (See III.C.7 for procedures to request waiver.)
- f. High school, junior high and middle school bands are required to perform in District FBA Concert MPA in order to enter the S&E phase of the District MPA.
EXCEPTION: A one-year center which has a band composed of students who were beginners during that school year may enter students for the S&E MPA without being required to enter a concert band.
- j. Students are entered in the District MPA by their band director and must be currently enrolled in a band program from which a band performs in the required phases of the MPAs, *and will meet other requirements as specified on the MPA entry form.* Special approval may be granted by the Executive Director for S&E participation in the MPA even though a band has not entered the other phases. (See III.C.6. for procedures for securing approval.)
- h. A second or third band from a school may enter the District Concert MPA regardless of whether its members were in the marching band, as long as the first band meets all the requirements for entry.
- i. Duplication of personnel between first, second, and third bands is allowed under the following conditions:
 - 1) The student must be full-time, regularly-scheduled in the second or third band class, and be receiving an academic credit for that class. (Enrollment in any other class does not constitute eligibility for a first-band student to be counted as a member of the second or third band for MPA performance.) AND
 - 2) The student should be attending and participating in the second or third band class on a daily basis, just as any other second and third band members do. It is *strongly* recommended that students practicing and performing with other bands should do so on a second instrument.**(NOTE:** The intent of the rules regarding duplication of membership is to avoid unduly enhancing second and third band performance at MPA, or to create an unfair advantage over other schools second and third bands by using the more experienced players from the first band. Effort has been made to create a "level playing field" for all bands that strive to meet the musical performance standards on which they are evaluated at the MPA's. Second and third bands are meant to be "stand-alone" organizations, which offer preparatory training for students who wish to be in the first band, or for those students who are content to learn at that level. Quite often in a large program, second and third bands become very proficient in performance, but this should come as a result of the work of the students who are in that group on a day-to-day basis.)
- j. Junior high and elementary students (down to the 6th grade) are eligible to participate in the MPA as high school band students provided they are regular members of the High School band, and with the condition that the entire program is under the direction of one band director and one principal.
- k. Bands which DNA (Do Not Appear) after entering the District Marching MPA in any given year will not be allowed to enter the Concert MPA or any of their members in the S&E MPA's that year.
- l. Bands that Do Not Appear (DNA) after entering the District Concert MPA in any given year will not be allowed to enter any of their members in the State MPA that year or the District Marching or S&E MPA the following year.
NOTE: Directors may petition the Executive Director for a waiver of these rules (j., k. & l.).
- m. *Any infraction of MPA rules will result in DISQUALIFICATION (DQ) of the event. At the MPA site, the event MAY be able to perform for comments at the discretion of the MPA Officer.*
- n. *Events found to be in violation of MPA rules, even though reported after the fact or after ratings have been posted will receive a DQ by the MPA Officer or Executive Board.*

3. ENTRY RULES AND PROCEDURES

GENERAL:

- a. An Official Entry Form is required for participation in all FBA MPA's.
- b. ENTRY FORMS MUST BE printed from MPA Online and signed by the band director and principal. In the event of a principal absence, a next-in-command "Official Principal Designee" may sign in place of the Principal.
- c. Payment (payable to the FBA) for all fees must accompany the completed Entry Form. (NOTE: usually due with the Concert and S&E Entry Form). No personal checks or cash will be accepted.
- d. **DEADLINES** must be met by submitting a completed Entry Form and assessment fees when applicable. The following rules must be observed:
 - 1) A deadline postmark date is set by the FBA for the applicable District or State MPA.
 - 2) State Concert MPA Entry Forms must be sent to the State Executive Director and must be postmarked no later than SEVEN calendar days after the appearance date at the District Concert MPA. After that date, a \$50.00 fee (payable to FBA) must accompany the Entry Form. On the eighth calendar day after the stated deadline, the fee will increase to \$100.00 (also payable to FBA).

A late entry must be postmarked no later than fourteenth calendar days after the original deadline date, or the band will not be permitted to enter.

- 3) State S&E MPA Entry Forms must be sent to the State S&E Coordinator, and must be postmarked no later than thirteenth calendar days after the appearance date at the District S&E MPA. After that date, a \$100.00 fee (payable to FBA) must accompany the Entry Form.
 - e. Incomplete or inaccurate Entry Forms and/or Online entries for District and State will be returned to the sender. If re-entry is not completed and received by the MPA Officer by the original deadline, an assessment of \$50.00 (payable to FBA) must be paid. On the 8th calendar day after the stated deadline, the fee will increase to \$100.00. In any event, the completed entry must be postmarked within one calendar week of the postmark of its return to the sender or the school will not be allowed to enter the MPA. Mail delivery problems can be negotiated between the MPA Officer and the individual director.)
 - f. Students' first and last names must be included for entry.
 - g. MPA fees will be based on the number of entries submitted, with no credit given for students declared ineligible or withdrawn due to academic or other reasons.
 - h. Schools entering concert bands or jazz bands in the State MPA will be required to purchase performance recordings of their bands.
 - i. Procedure to "Add Concert MPA Personnel"
Additional names, resulting from new band membership, may be added to the concert band once the entry deadline has passed by observing the following procedure:
 - 1) The MPA Officer be notified of the increase in personnel by the director who will submit the official "Add Concert Band Personnel Form", including the signatures of the band director and principal. This form must be in the hands of the MPA Officer no less than fourteen days prior to the first day of the applicable Concert MPA.
 - 2) The appropriate assessment must be paid for the additional personnel and accompany the "Add Concert Band Personnel Form" (form may be found on the FBA Website).
 - j. Only directors or principals whose names appear on a school's Entry Form may register, transact business, or receive adjudicator comment sheets from that school, unless another person presents a letter of authorization (to the MPA Officer), on school letterhead, signed by the band director and principal.
 - k. Appeals of penalties assessed for rules violations.: a director may appeal a penalty within forty-eight hours after having been notified of the penalty. The appeal must be in writing addressed to the FBA President and Executive Director. The Executive Board will consider the appeal at its next regular meeting.
4. **RULES INFRACTIONS, VIOLATIONS, AND DQs**
- a. Failure to abide by the rules and procedures set forth in the FBA Handbook will result in a "DQ" for the MPA event. The performing group(s) or solo(s) may still be allowed to perform at the discretion of the Executive Director or District Officer.
Exceptions may be granted by the Executive Director or District Officer at the MPA in the event of a true emergency.
 - b. Rules infractions and violations must be recorded as a "DQ" and not as "Comments Only" for the MPA event.
 - c. The Executive Director or District Officer can decide to lower the final rating by one division for the MPA event in lieu of "DQ" for any rules infractions or violation for student run events: Marching MPA, S&E, and Student Conductor MPA's.
5. **ASSESSMENTS AND FINANCIAL REGULATIONS**
- a. Any school which enters the FBA MPA's must pay its pro-rata share of the cost of the District or State program even if it fails to participate.
 - b. A school which enters the District Marching MPA, must also participate in the District Concert MPA or accept its full financial responsibility for both MPA's.
 - c. For purposes of determining assessments, an individual entry is counted each time the name of a student appears on the entry form as a member of a performing unit (band, solo, ensemble, etc.).

[NOTE: A district may make a request to the FBA Executive Director to use a per-unit method of assessment. Such request must be in the hands of the FBA Executive Director no later than July 15 preceding the school year for which the request is made. All pertinent paper work must accompany the request.]

- d. The amount of the assessment for each individual entry will be determined by the FBA Executive Director. This information will be made available to the appropriate District Officer at (or prior to) the December Board meeting.
- e. No refunds will be made for students or bands which do not appear for MPAs.
- f. District MPA assessments will be based on the concert or marching entries, whichever is larger, plus S&E entries combined. The total assessment must be sent with the entry for the District S&E MPA (send to the District Chairperson).
- g. State Concert MPA assessments will be on a per-unit basis, using an approximate ratio of 5 to 3 for concert bands and jazz bands. Assessment fees must accompany the entry and be sent to the Executive Director.
- h. Bands that obtain permission to perform in the District MPA outside of their own district and then participate in their own district for another phase of the MPA are liable for the assessment in both districts. This double assessment can only be waived by the agreement of both District Chairpersons involved.
- i. A flat fee of \$30.00 (plus normal assessments) for each increment of five S&E events up to fifteen events will be

paid by those schools which do not enter concert bands at District Concert MPA.

Example: 1 to 5 S&E events \$30.00 + normal entry assessments.

6 to 10 S&E events \$60.00 + normal entry assessments.

11 or more events \$90.00 + normal entry assessments.

This would not apply when the per-unit assessment is used.

NOTE: This applies to schools not entering concert bands at District (which would be special permission cases).

j. No personal checks or cash will be accepted for any payments to FBA (excluding membership dues).

6. FINES:

- a. A \$50.00 late fee will be assessed when entries or submission, either paper or digital (e.g.MPA Online), are made after the deadlines for all MPA's, all-state auditions, and classification forms. Deadlines will be communicated by the District Chairperson during or prior to District Meeting #1. The fee will be increased to \$100 when entries or submission are made more than seven days past the deadline.
- b. All fines are payable to FBA and should be given to the District Officer who will send the appropriate amounts to the FBA Executive Director (or deposit in the District Account).
- c. For State MPA entry, all fines will be sent directly to the Executive Director.
- d. A purchase order or requisition form may be sent in with the State MPA Registration with the check following within fourteen days of the District MPA without a penalty. Fines will be collected after that date.

7. REQUESTS FOR SPECIAL PERMISSION

a. **FOR WAIVER OF MARCHING AND/OR CONCERT REQUIREMENT** - Submit a letter to the President and Executive Director on school letterhead signed by both the director and the principal giving detailed justification for the request. Deadline: Postmarked thirty days prior to the event affected.

b. **TO PERFORM OUT OF ASSIGNED DISTRICT OR STATE REGION** - Submit a letter to the Executive Director (and District Chairperson for District) on school letterhead signed by both the director and the principal giving detailed justification for the request. Deadline: Postmarked fifteen days prior to the event affected. (See III.C.1.d. for criteria)

Due to travel concerns and MPA site locations, a school may request to participate in ALL MPA's in an adjoining district for one year. Assessments will be paid to the district in which they are participating, with no penalties for double assessments during that year. Requests must be submitted in writing signed by director and principal to both District Chairperson and the Executive Director on or before Sept. 15.

NOTE: For State S&E, Jazz, and Auxiliary, a director may select their preferred site(s) at the time Classification Forms are due, in lieu of submitting a letter of request to the Executive Director.

c. **TO PERFORM MUSIC NOT ON THE FBA MUSIC LIST:** See procedures outlined on the form found on the FBA Website.

d. **TO ENTER MPA FOR COMMENTS ONLY** - Handbook III-A.8.

e. **TO WAIVE RULES REGARDING DNA PENALTIES** - Submit a letter to the Executive Director on school letterhead signed by both the director and the principal giving detailed justification for the request. Deadline: Postmarked thirty days prior to the event affected.

f. **TO REQUEST PERMISSION FOR "C" or "CC" SCHOOL TO USE STUDENTS FROM A SEPARATE JR. HIGH OR MIDDLE SCHOOL** - Submit a letter to the Executive Director on school letterhead signed by both the director and the principal giving detailed justification for the request. Deadline: September 30. (See EXCEPTION under III.A.3.)

g. **ANY OTHER CIRCUMSTANCES NOT COVERED IN THIS SECTION** may be dealt with by submitting a letter to the President or Executive Director on school letterhead signed by both the band director and principal giving detailed information and justification for the request.

8. MPA RATINGS AND CHARTS

a. Five divisional ratings (which represent the evaluation by the adjudicators as to the quality of the performance) are used at District and State MPA's:

SUPERIOR, EXCELLENT, GOOD, FAIR, POOR

b. A SUPERIOR rating must be earned by a concert and/or jazz band at District to qualify for that event at State.

c. Bands are evaluated on their concert and jazz band performances by three adjudicators. These three ratings are tallied for an average rating. The sight-reading rating is added to the concert rating to determine the final concert rating. (See III.D. 3 & 4 for information about Marching MPA ratings.) The following averaging charts are used for computing final averages in the FBA MPA's.

d. THREE CONCERT OR JAZZ BAND RATINGS IN EVERY COMBINATION

SUPERIOR	EXCELLENT	GOOD	FAIR	POOR
S S S	S E E	S G G	S F F	S P P
S S E	S E G	S G F	S F P	E P P
S S G	S E F	S G P	E F F	G P P
S S F	S E P	E G G	E F P	F P P
S S P	E E E	E G F	G F F	P P P
	E E G	E G P	G F P	
	E E F	G G G	F F F	
	E E P	G G F	F F P	
		G G P		

NOTE: If one of the three ratings is more than two divisions below or above the other two, that rating is disallowed in the final averaging. Ratings falling into this category appear in the chart above.

NOTE: Converting ratings to letter grades (S = A, E = B, etc.), one can determine the letter grade average for any combination of grades assigned.

e. **FINAL RATINGS - CONCERT AND SIGHT-READING RATINGS COMBINED**

SUPERIOR		EXCELLENT		GOOD		FAIR		POOR	
Con. SR		Con. SR		Con. SR		Con. SR		Con. SR	
S S		S G		E F		G P		P F	
S E		S F		E P		F G		P G	
		S P		G E		F F		P P	
		E S		G G		F P			
		E E		G F		P S			
		E G		F S		P E			
		G S		F E		P G			

NOTE: A band rated two or more divisions lower in sight-reading than in the concert phase of the MPA will be rated one division lower in the final rating. A band rated two or more divisions higher in sight-reading than in the concert phase will be rated one division higher in the final rating.

ALSO NOTE: In the event a band is given music to sight-read that is higher than required, the sight-reading rating of the band will be raised one divisional level.

f. **STATE MPA RATING CHARTS**

SUPERIOR	EXCELLENT	GOOD	FAIR
S S S	S E E	S G G	S F F
S S E	S E G	S G F	E F F
S S G	S E F	E G G	G F F
S S F	S S F	G G G	F F F
	E E E	E G F	
	E E G	G G F	
	E E F		

g. All ratings awarded by adjudicators are final.

9. **SCHEDULING FOR MPA'S**

- Each district may determine the method for scheduling bands for District Marching, Concert, and Jazz MPA's.
- At the State MPA, efforts will be made to schedule concert and jazz bands each day beginning with smaller classifications and moving in order through the larger classifications. Bands will be scheduled within each classification according to the number of band members listed on the entry form.
- A school that must travel more than one-hundred miles to a State MPA site may request to play last on the day on which it is scheduled. A request for permission to do this must be made in writing to the Executive Director and must accompany the original State Entry Form.

10. **FSMA MPA RULES**

See FSMA Web site.

11. **AUDIO AND VIDEO RECORDING AT MPA'S**

- No recording devices of any kind (video camera, audio recorders, smartphone recordings, etc.) are allowed in or near the sight-reading room at Concert MPA.
- Flash photography of any kind or video recording which requires "additional lighting" will not be permitted at any FBA Concert or Jazz MPA during a band's performance.
- Unless approved otherwise for a specific MPA, audio or video tape recordings by individuals will not be permitted at any FBA Concert or Jazz MPA. (Official FBA contracted recordings are allowed.)
- If recording by individuals is approved, a specific unobtrusive area must be designated for this activity. The MPA officer will be responsible for developing and enforcing guidelines for this.
- Policies regarding recording and the use of flash photography at the MPA will be printed in the program.
- AT THE OPTION OF THE DISTRICT at the District Concert MPA, a stationary video camera will be set up on the back of the concert stage focused on the director. AT THE OPTION OF THE INDIVIDUAL AT THE DISTRICT MPA, a videotape may be made during the band's performance. The tape will be given to the director for whatever use they see fit. No one else will be allowed to view this tape unless the director gives permission.
- The taping will be made without any additional lighting on the stage, which might be a distraction during the performance. When possible, a professional company with the capability of running a video camera by remote control should be contracted by the district.
- At the State MPA each director will receive a video recording from a concert commentator.

III - D. MARCHING MPA

1. GENERAL INFORMATION

Refer to section III.C. for additional general information concerning participation in the FBA Marching MPA.

Refer to section III.C.4 for information concerning Rules Infractions, Violations and DQs.

- a. High School bands are required to perform in their District FBA Marching MPA in order to enter the concert and S&E phase of the District MPA.
EXCEPTIONS: If marching is not a regular part of the school's band program, directors may petition the FBA Executive Director in writing for waiver of this requirement. Other exemptions may also be considered by written petition to the Executive Director. (See III.C.7. for procedures to request waivers.)
- b. Official entry is required for participation in all FBA MPA's. (See Handbook III.C.3. for information)
- c. A band may enter Marching MPA for Comments Only with district approval. (See Handbook III.A.8. for further information concerning requirements and application procedure.)
- d. A school, which enters Marching MPA, must also participate in the District Concert MPA and accept its full financial responsibility for both MPA's.
- e. Bands that DNA after registering for Marching MPA in any given year will not be allowed to enter Concert MPA or any of its members in the S&E MPA that year. Directors may appeal to the Executive Director for a waiver of this rule. (See Handbook III.C.6. for specific information.)
- f. Bands that obtain permission to perform in the District MPA outside of their own district and then participate in their own district for another phase of the MPA are liable for the assessment in both districts. This double assessment can only be waived by the agreement of both District Chairpersons involved.
- g. Bands will be scheduled at Marching MPA by any system the district chooses to use.
- h. Fireworks, pyrotechnics of any kind, and fire batons are prohibited for use at Marching MPA's.

2. RULES AND PROCEDURES

- a. Each band will have a total of fifteen minutes to complete its performance. This includes entry, set-up, field warm-up, performance, and clearing of the performance area as defined by the site host. Prior to entering the field for performance, the band will stay in a designated holding area. The color guard/auxiliary unit as well as the front ensemble may begin set up when the previous performing unit has exited the performance area and their set up will NOT factor into the fifteen minute time frame. Each district will appoint a Field Monitor who will direct the flow of bands into and out of the stadium. Upon being given instructions from the Field Monitor, the band will position itself for the start of its performance. Timing will start when the first member of the band (defined as winds and battery percussion) enters the performance area.
- b. The performance area for Marching MPA shall be defined as goal line to goal line, sideline to sideline, plus twelve feet in front of the front sideline. The holding area, entry point, exit point, sidelines, end zones, and front ensemble boundaries will be clearly identified through a diagram provided by the Site Host and/or District Officer. In addition, each district will appoint a timing monitor who will complete the Timing Sheet to ensure bands remain in the fifteen minute performance window. The Timing Sheet will also include a timing script to be completed by the director and read by the stadium announcer.
- c. A band may perform an on-field warm-up after entering the marching performance area, prior to the beginning of the show performance. The warm-up must be conducted by the Field Conductor(s) or Drum Major(s) and NOT the band director or a member of the band staff. This warm-up will be included in the fifteen minute time performance time window.
- d. When the band has taken its starting position, it shall be given verbal instructions over the PA system to begin its performance, according to the timing script.
- e. A band show performance shall be a minimum of five minutes and a maximum of ten minutes. Timing of the performance will begin with the first sound or movement in the marching unit after the announcement to begin the show performance. A performance that falls outside of this time frame will result in DQ.
- f. At the conclusion of the performance the band will clear the field performance area within the designated fifteen minute time slot without delay or further performance, except that which may be generated by the dignity and bearing of the band (i.e. drum taps). Clearing of the performance area includes students, props, instruments, equipment, and personnel. When the performance area is completely cleared, all sound will cease. Bands who fail to enter, perform, and clear the field within the fifteen minute performance window (as monitored by the Timing Sheet) will have their final rating lowered by one division.
- g. Except for the most general supervision during preparation for positioning in the performance area, the band director or band staff shall not function as field conductor of the band. Command shall be given to Field Conductor(s) or Drum Major(s).
- h. Once the performance has begun, band directors, staff, and non-performers must leave the designated performance area. During the performance, any electronic equipment used to balance and/or project sound, may be operated by student performers in the performance area. Authorized non-performing personnel (students or adults) may adjust wired or wireless equipment from anywhere outside of the performance area (including from the spectator stands) before or during the performance. This is only for the purpose of managing volumes, balances, etc. In the event of adverse conditions, and for the safety of the performers, the District Officer may allow band staff/adults to remain on the field to secure props.

- i. All music must be performed live and in real time by students present and performing at the time of the performance on a “one stroke, one note” basis. This includes sounds from traditional wind and percussion instruments, or electronic instruments. The use of recorded sampled sounds (pre-recorded/sequenced) of woodwind, brass, and/or percussion instruments is not permitted. However, recorded sampled sounds of singing/human voice are permissible. Pre-recorded spoken narration is allowed and must be triggered from the field by student performers. Body and/or wireless microphones are allowed for soloists only. Violations of the regulations regarding sound and amplification will result in DQ.
- j. All decisions regarding lowered ratings and/or disqualifications will be made at the discretion of the District Chairperson in accordance with established rules and regulations.

3. ADJUDICATION PROCEDURES

- a. Up to six adjudicators may be used Marching MPA: two for Music Performance, one for Marching and Visual Performance, one for General Effect, one for Auxiliary, and one for Percussion. (*The first four listed must be used and the last two are optional*.*)
Adjudicators will use the adjudicators comment sheet for each caption provided by FBA.
*Each district will be given the option of employing an adjudicator in the area of auxiliary and/or percussion – authorized by majority vote of the district at a regular meeting. The ratings given by these two adjudicators will apply only to the group being evaluated and NOT to the band’s rating.
- b. Recording of adjudicator comments at District and State MPA’s is required for concert bands, marching bands, jazz bands and auxiliary ensembles. Recording devices will be provided for the adjudicators by the sponsoring component (District or State).
- c. The District Chairperson or Secretary may be used as a tabulator who will take all the adjudicators ratings and arrive at an overall rating for the band. It is the responsibility of the adjudicators and/or timers to report infractions to the District MPA Officer.
- d. No one is allowed in the adjudication area except the adjudicators and persons in charge of the MPA.
- e. Any rules infraction occurring at Marching MPA will result in the lowering of the overall final rating by one division. (**NOTE:** This includes infractions by the auxiliary groups.) The District Chairperson has the responsibility to enforce this penalty at the Marching MPA.
- f. Only directors or principals whose names and signatures appear on a school’s entry form may register students or receive adjudicator comment sheets for entrants from that school unless another person presents to the MPA Officer a letter of authorization signed by the director and principal.

4. RATINGS

(See III.C.7. also for information concerning ratings.)

- a. The Marching MPA Ratings Table (see Adjudication Manual) will be used to tabulate the overall rating for the band, with the following requirements observed:
 - 1) The final rating may NOT be higher than the HIGHEST Music caption rating.
 - 2) The auxiliary and/or percussion caption rating is separate and does NOT affect the final band rating unless a rules infraction occurs.
- b. Auxiliaries may enter for Comments Only whether or not the band does, provided permission has been granted under the same requirements as stipulated for bands in III.A.5.b.

5. RAIN-OUT/EMERGENCY POLICIES

- a. Each district may set an alternate date in case of rain-out/black-out if they so desire.
- b. In the event of rain or black-out, the MPA should be delayed for a maximum of one hour after which time the MPA will be canceled if the rain has not stopped, or lights have not been restored.
- c. If the MPA cannot start due to rain or black-out, it should be re-scheduled on the alternate date if one has been chosen. All bands entered would be required to participate on the alternate date. If an alternate date has not been chosen, the MPA should be canceled.
- d. In the event of cancellation after the MPA has begun, all bands that have performed will receive their rating, which will be applied toward the Otto J. Kraushaar Award (Straight Superior Award). Those bands that do not perform will not be penalized in any way and may perform at another Marching MPA by following the procedures outlined in the Handbook.
- e. The District Chairperson has the authority to make the decision regarding courses of action during emergencies.

NOTE: Marching Band Ratings Permutation Chart can be found at the end of this Handbook.

III - E. CONCERT MPA

1. GENERAL INFORMATION

Refer to section III.A.B. & C. for additional General Information concerning participation in Concert MPA.

Refer to section III.C.4 for Information concerning Rules Infractions, Violations, and DQs.

- a. High School bands are required to perform in their Marching MPA in order to enter the concert phase of the District MPA.

EXCEPTIONS:

- If marching is not a regular part of the school's band program, directors may petition the FBA Executive Director for waiver of this requirement. Other exemptions may also be considered by petition to the Executive Director. (See III.C.6. for procedures to request waivers.)
- b. Official entry is required for participation in all MPA's (see Handbook III.C.3. for specific entry information).
 - c. A band may enter the District Concert MPA for Comments Only with district approval (See Handbook III.A.8. for further information concerning requirements and application procedure).
 - d. A school which enters the Marching MPA must also participate in the District Concert MPA, or accept its full financial responsibility for both MPAs.
 - e. Bands that DNA after entering the District Concert MPA in any given year will not be allowed to enter any of its members in the State S&E MPA that year or the District S&E MPA the following year. Directors may appeal to the Executive Director for a waiver of this rule.
 - f. Bands that obtain permission to perform in the District MPA outside of their own district and then participate in their own district for another phase of the MPA are liable for the assessment in both districts. This double assessment can only be waived by the agreement of both District Chairpersons involved.
 - g. No one will be allowed in the concert adjudication area except for adjudicators and persons in charge of the MPA.
 - h. Recording of adjudicator comments at District and State MPA's is required for concert bands, marching bands, jazz bands and auxiliary ensembles. Recording materials will be provided for the adjudicators by the sponsoring component (District or State).
 - i. Bands will be scheduled at District and State Concert MPA's according to the guidelines established in Handbook III.C.8.
 - j. Only the band director whose name appears on the official entry form of a given school may conduct that band at a District or State MPA. Exceptions may be granted by the President or Executive Director for someone else to conduct. In the event neither can be contacted, an exception may be made at the discretion of the MPA Officer.
 - k. Procedure to add Concert MPA personnel. Additional names, resulting from new band membership, may be added to the Concert Band once the entry deadline has passed by observing the following procedure:
 - 1) The District Chairperson must be notified of the increase in personnel by the director who will submit the official "Add Concert Band Personnel Form" including the signatures of the band director and principal. This form must be in the hands of the District Chairperson no less than fourteen days prior to the first day of the District MPA.
 - 2) The appropriate assessment must be paid for the additional personnel and accompany the "Add Concert Band Personnel Form" (Form may be found on the FBA Website).

2. MUSIC REQUIREMENTS

See Handbook III.B. for other music requirements.

- a. Each band is required to play a march of the director's choice and two selections from the current Approved FBA MPA Concert Music List. **NOTE: Flexible instrumentation editions from the Approved FBA MPA Concert Music List are NOT PERMITTED.**
 - 1) Requests for special approval to perform concert and S&E music not on the FBA Music List must be submitted to the appropriate Music Committee postmarked by October 1 of the school year in which it is to be performed (See form on FBA website for procedure for securing special approval).
 - 2) Middle School Bands are not permitted to perform any music which their school has performed at FBA MPA during the previous two consecutive year time span.
 - 3) High School Bands are not permitted to perform any music which their school has performed at any MPA (District or State) during the previous three consecutive year time span.
- b. Written notice of CONCERT music changes must be in the hands of the Executive Director at least ten calendar days before the first day of the first site of the State MPA (District Chairperson for District MPA). Bands may NOT perform for a rating, but MAY (at the discretion of the MPA Officer) be allowed to perform for comments if this deadline is not met, or if the title, composer, or grade does not conform to that which is on the adjudicator's comment sheet.
- c. Each of the three adjudicators must be provided with at least a condensed score of all three selections (including the march) with measures numbered or the band will be disqualified. However, the band MAY be allowed to perform for comments. E-print music scores may be used provided proof of purchase is attached to each musical score supplied to the adjudicators.

PUBLISHED SCORES MUST BE USED.

Exceptions will be original compositions in manuscript form.

- d. Photocopies of music may only be used under the following conditions:
At the time of the MPA at which the music is performed the band director in charge shall:
 - 1) Attach to the copied music a letter from the PUBLISHER giving permission to copy, OR
 - 2) **In the event that a publisher does not respond, attach to the copied music a letter from a sheet music dealer stating that a request to copy was made to the publisher at least ten days prior to the event at which selections are performed.**
- e. Individuals or groups failing to meet the conditions stated above will receive a DQ for MPA performance, but MAY be allowed to perform for comments (recorded as a DQ).
[NOTE: The intent of these rules is to have individuals or groups not use photocopied music. However, since much good music literature is out-of-print or unavailable, an attempt is made to allow directors who make good-faith efforts to procure published music to perform that literature.]
- h. The name of the school should be plainly written or stamped on each score.
- i. IMSLP or similar resources may be used for performance. A print-out of the General Information page must be included with each score showing that the copyright is in public domain.

3. PERFORMANCE

The performance sequence is as follows:

- a. **WARM-UP:** Concert bands will be allowed in the warm-up room at least thirty minutes prior to their scheduled performance time. Bands performing first each morning or after a lunch or dinner break may be allowed to warm-up on the concert stage at the discretion of the MPA Officer.
(NOTE: The thirty minutes includes set-up, warm-up, and clearing the room.)
- b. **CONCERT PERFORMANCE**
 - 1) Middle school, junior high, C, CC, B, and BB bands are allowed thirty minutes to set up, perform, and clear the concert stage. Class A bands are allowed forty minutes.
 - 2) Concert bands are limited to one minute for warm-up after entering the stage.
 - 3) Performance time for a band may be extended to forty minutes upon REQUEST by the band director as stated on the entry form, or at the discretion of the MPA Officer.
(NOTE: The time restraints include set-up, performance, and complete exit from the stage.)
- c. **SIGHT-READING AT DISTRICT CONCERT MPA**
Bands will proceed to the sight-reading room immediately following their concert performance.
 - 1) Bands that enter the Concert MPA must sight-read in their appropriate classification.
NOTE: ALL concert bands entering for Comments Only are required to sight-read.
 - 2) Each band is required to read a march and a concert selection. The band will be given one minute to warm-up or tune immediately after arriving in the sight-reading room. The director who will conduct the march has three minutes to study the march with the band prior to performing it. The director who will conduct the concert selection has five minutes to study the concert selection with the band before performing it. Only the director who will conduct the band may instruct the students during the preparation time prior to the performance of each piece.
 - 3) Once sight-reading music has been distributed, there can be no sound generated by any instrument during the preparation time. EXCEPTION: The tympani may be tuned.
 - 4) All band members participating in the Concert MPA must be present and participate in the Sight-reading part of the MPA.
 - 5) Sight-reading music categories are included in Handbook III.B.2.
 - 6) A band's sight-reading rating will be lowered by the adjudicator if the director persists in using techniques other than acceptable baton technique during the band's sight-reading performance.
 - 7) In the event the sight-reading adjudicator gives a band the music for a classification higher than required, the rating will be raised one level.
 - 8) No recording devices of any kind (video camera, audio recorders, smartphones, etc.) are allowed during the sight-reading process at any FBA Concert MPA. Audio/video recording of student conductors is allowed.

III - F. JAZZ BAND MPA

Refer to section III.C.4 for Information concerning Rules Infractions, Violations, and DQs.

1. The classification for jazz bands at MPA shall follow the same categories as concert bands.
2. The official Jazz MPA entry form shall be used for entering MPA's.
3. Instrumentation and Personnel
 - a. Personnel shall consist of a minimum of eight members and a maximum of twenty-five members.
NOTE: There is no limit on the number of ENTRIES a school may have for a jazz band (for District and State MPA's), but the performing number must always be limited to twenty-five.
 - b. Doubling of parts is allowed.
 - c. Rhythm sections must at least have a bass player and a drummer. A bass player may be defined as an individual playing the bass part on any appropriate instrument (i.e. electric or acoustic upright bass, keyboard bass, tuba, etc.).
 - d. A maximum of four vocalists may be part of a jazz band as long as their participation does not raise the personnel to more than twenty-five.
 - e. Changes in instrumentation from the printed score must be noted in the adjudicators' scores.
 - f. Duplication of personnel between first, second, and third band is allowed under the following condition:
The student should be attending and participating in the second or third jazz band on a regular basis (just as any other second and third concert band members do). It is strongly recommended that students practicing and performing with other bands should do so on a second instrument.
4. Music selection is made at the discretion of the director. It is strongly recommended that the director play a swing chart at the Jazz MPA. Original compositions or arrangements are encouraged. Arrangements of existing pieces of music must adhere to current copyright laws and policies.
5. Published scores or lead sheets with measures numbered must be supplied to each of the three adjudicators or the band will be disqualified. However, the band MAY be allowed to perform for comments. E-print music scores may be used provided proof of purchase is attached to each musical score supplied to the adjudicators.
6. Photocopies of music may only be used under the following conditions:
At the time of the MPA at which the music is performed the band director in charge shall:
 - a. Attach to the copied music a letter from the PUBLISHER giving permission to copy, OR
 - b. In the event that a publisher does not respond, attach to the copied music a letter from a sheet music dealer stating that a request to copy was made to the publisher at least fourteen days prior to the event at which selections are performed.Individuals or groups failing to meet the conditions stated above will receive a DQ for MPA performance, but MAY be allowed to perform for comments.
7. Written notice of jazz band music changes must be in the hands of the Executive Director at least ten calendar days before the first day of the first site of the State Jazz MPA (District Chairperson for District Jazz MPA).
8. At District, a warm-up time is scheduled thirty minutes before performance. The time limit includes set-up, warm-up, and clearing the room. The band is limited to a one minute warm-up after entering the stage.
9. Performances shall consist of two or three selections. Each band will have a maximum of thirty minutes to set up, perform, and clear the stage. The total performance should include time for the adjudicators to write comments between selections.
10. Jazz Bands may enter for Comments Only under the same conditions as concert bands. See Handbook III.A.5.)
11. Ratings used are SUPERIOR, EXCELLENT, GOOD, FAIR, POOR. Final ratings will be determined by the standard FBA rating system (See Handbook III.C.7.).
12. Ratings may be lowered by MPA Officers for rules violations such as instrumentation or personnel infractions as well as performance timing problems.
13. Recording of adjudicator comments at District and State MPA is required for concert bands, marching bands, jazz bands and auxiliary ensembles. Recording devices will be provided for the adjudicators by the sponsoring component (District or State).
14. Information on jazz combos is found in Handbook III.G.5.a.
15. Jazz bands performing at State MPA will receive a clinic provided that there is time available. Time blocks for jazz bands will be scheduled at thirty minute intervals.
16. Middle School Bands are not permitted to perform any music which their school has performed at any MPA during the previous two consecutive year time span.
17. High School Bands are not permitted to perform any music which their school has performed at any MPA (District or State) during the previous three consecutive year time span.
18. Procedure to add jazz band MPA personnel. Additional names, resulting from new band membership, may be added to the jazz band once the entry deadline has passed by observing the following procedure:
 - 1) The District Chairman must be notified of the increase in personnel by the Director who will submit the official "Add Jazz Band Personnel Form" including the signatures of the band director and principal. This form must be in the hands of the District Chairperson no less than fourteen days prior to the first day of the District MPA.
 - 2) The appropriate assessment must be paid for the additional personnel and accompany the Add Jazz Band Personnel Form (Form may be found on the FBA Website).

III - G. SOLO & ENSEMBLE MPA

Refer to section III.C.4 for Information concerning Rules Infractions, Violations, and DQs.

1. GENERAL INFORMATION

See Handbook III.C. for additional information concerning participation in the District and State FBA S&E MPA's.

- a. High School bands are required to perform in Marching MPA in order to enter the concert and S&E phase of the District MPA.

EXCEPTIONS:

If marching is not a regular part of the school's band program, directors may petition the FBA Executive Director in writing for waiver of this requirement. Other exemptions may also be considered by written petition to the Executive Director (See III.C.6. for procedures to request waivers).

- b. Official entry forms are required for participation in all MPA's.
(See Handbook III.C.3. for specific entry information.)
- c. Students participate in the S&E MPA in two categories: senior high/high school, and junior high/middle school.
 - 1) **Senior High** - Grades 10, 11, 12, or
High School or Junior/Senior High - Grades 9, 10, 11, 12:
May play any grade music from the FBA S&E Music List.

TO QUALIFY AND PERFORM AT THE STATE S&E MPA, STUDENTS MUST PLAY A **GRADE V OR HIGHER SOLO OR ENSEMBLE AT THE DISTRICT AND STATE MPA (High School Only).**

- 2) **Junior High/Middle School** - Grades 6, 7, 8, 9:
May play any grade music on the FBA List.
- 3) Exceptional Student Performer (ESP) information and application is at end of the handbook.
- d. Students are entered in the District MPA by their director and must be currently enrolled in a band program from which a band performs in:
SENIOR HIGH - the marching and concert phases of the MPA
MIDDLE SCHOOL/JUNIOR HIGH - the concert phase of the MPA, and will meet other requirements as specified on the MPA entry form.
- e. Special approval may be granted by petition to the Executive Director for S&E participation in the MPA even though the band has not entered the other phases. (See III.C.6. for information).
- f. The school band director or their officially authorized designee (see III.C.3.k. for the way to do this) must sign in and be in attendance during the time their school's students are scheduled to play at the S&E MPA. Failure to follow this procedure will result in the disqualification of the event(s). Students may be allowed to play for comments at the MPA Officer's discretion. Exceptions may be granted by the MPA Officer in the event of a true emergency.
- g. Bands which DNA at District Concert MPA (Sr., Jr. or Middle) will not be allowed to have any of their members perform at the State S&E MPA that year and the District S&E MPA the following year. Directors may appeal to the Executive Director for waiver of this rule.
- h. Violations of MPA rules involving bands, solos, or ensembles will result in DQ of the event unless otherwise stated in the Handbook. At the site, a disqualified event MAY be allowed to perform for comments at the discretion of the MPA Officer.
- i. Junior senior high school jazz combos or woodwind, brass or percussion choirs that qualify for State S&E may enter State S&E with the stipulation that a majority of the qualifying group's membership consists of students in grades 9-12.
- j. Students who are enrolled in a piano course at their school may enter piano solo events at District S&E MPA.

2. LIMITATIONS ON SOLOS AND ENSEMBLES AT DISTRICT MPA

NOTE: If planning to have students qualify for the State S&E MPA, also adhere to the requirements in the following section "LIMITATIONS ON SOLOS AND ENSEMBLES AT STATE MPA".

- a. A director may enter an unlimited number of students in the District S&E MPA.
(**EXCEPTION:** Only one Student Conductor per band entry.)
- b. An individual student may be entered in UP TO A TOTAL OF FOUR S&E events of different instrumentation.
(Auxiliary - See III.H.4 for clarification of S&E limitations.)
- c. In addition to the above, a student may also enter as a student conductor, but only one student conductor per band entry is allowed.
- d. No substitution may be made to replace a solo or ensemble which cancels its performance, and a change in the personnel of an ensemble or the NUMBER of persons in an ensemble, must be approved by the District Chairperson BEFORE the ensemble's scheduled performance time. The penalty for failure to observe this requirement will be DQ of the ensemble.
- e. Ensemble personnel may be mixed from two bands from the same school.
- f. Woodwinds, brass, and percussion choirs and chamber wind ensembles must follow the prescribed instrumentation listed on the score, with membership in choirs not to exceed twenty-four members.
Trombone and Euphonium parts are interchangeable.
- g. BRASS AND WOODWIND CHOIRS may play music from the quartet, quintet and sextet music lists, but THERE MUST BE AT LEAST TWO PLAYERS PER PART when these are selected. PERCUSSION CHOIRS must have at least seven players.

3. LIMITATIONS ON SOLOS AND ENSEMBLES AT STATE MPA

- a. No substitution may be made to replace a solo or ensemble that cancels its performance. A change in the personnel of an ensemble, or the NUMBER of persons in an ensemble must be approved by the Executive Director BEFORE the ensemble's scheduled performance time. The penalty for failure to observe this requirement will be DQ of the ensemble.
- b. Ensemble personnel may be mixed from two bands from the same school.
- c. High school students are allowed to perform duets at S&E MPA.
- d. Soloists must play at least a Grade V solo at District and State. To be eligible for State, the student must make a Superior rating at the District MPA, and must play the same grade level of music or higher as was done at District.
*The Superior with Distinction medal will be given to those students who play their solo from memory.
- e. Students may enter up to three events (excluding jazz band and auxiliary) of different instrumentation that qualify for the State S&E MPA.
- f. Woodwinds, brass, percussion choirs and chamber wind ensembles must follow the prescribed instrumentation listed on the score, with membership in choirs not to exceed twenty-four members. Grade V or higher music must be performed. Trombone and Euphonium parts are interchangeable.
- g. Ensembles must play at least a Grade V selection at both District and State. To be eligible for State, the ensemble must make a Superior rating at the District MPA, and must play the same grade level music or higher at State as was done at District.
*The Superior with Distinction medal will be awarded to those students who play their ensemble from memory at State MPA only.

4. MUSIC REQUIREMENTS

- a. All music selections used in the S&E MPAs must come from the FBA Music List.
EXCEPTION: Music literature, which is not on FBA List, may be performed at MPA's if approved by the appropriate Music Committee. Policies regarding approval procedures are included in the Handbook. In general, only original compositions will be considered. Requests for special approval to perform S&E music not on the FBA Music List must be submitted to the appropriate Music Committee postmarked by November 1 of the school year in which it is to be performed.
- b. All accompaniment parts must be played. Recorded accompaniments are acceptable, but directors are strongly urged to provide high quality recordings to student soloists. Events without a required accompanist may NOT perform for a rating, but MAY (at the discretion of the MPA Officer) be allowed to perform for comments.
- c. Student soloists are allowed to use the "SmartMusic" (or similar) computer program in lieu of recorded or live accompaniment at S&E MPA's with the following provisions:
 - 1) Student must furnish own computer on a cart, ready to plug-in and operate.
 - 2) Performance may not exceed the time limit scheduled for the event.
- d. Original solo parts or original score with solo parts included (for solos) and scores (for ensembles) with measures numbered consecutively, must be furnished to the adjudicator before any solo or ensemble may perform for evaluation.
- e. Photocopies of music may only be used under the following conditions:
At the time of the MPA at which the music is performed the band director in charge shall:
 - 1) Attach to the copied music a letter from the PUBLISHER giving permission to copy, OR
 - 2) In the event that a publisher does not respond, attach to the copied music a letter from a sheet music dealer stating that a request to copy was made to the publisher at least fourteen days prior to the event at which selections are performed.
 - 3) E-print music scores may be used provided proof of purchase is attached to each musical score supplied to the adjudicators.
- f. Individuals or groups failing to meet the conditions stated above will receive a DQ for Music Performance Assessment performance, but MAY be allowed to perform for comments (recorded as a DQ).
NOTE: The intent of these rules is to have individuals or groups not use photocopied music. However, since good music literature is out-of-print, or is unavailable, an attempt is made to allow directors who make good-faith efforts to procure published music to perform that literature.
- g. Written notice of music changes for a S&E must be in the hands of the State S&E Administrator at least ten calendar days prior to the FIRST day of the State S&E MPA, and to the District Chairperson at least ten calendar days prior to the first day of the District S&E MPA. If deadlines are not met, students may NOT perform for a rating, but MAY (at the discretion of the MPA Officer) be allowed to perform for comments if this deadline is not met, or if the title, composer, or grade does not conform to that which is on the adjudicator's comment sheet.
- h. Maximum length of solos and ensembles should not exceed six minutes (see Exception). Alterations in the music performed to comply with the time limit should involve eliminating repeated sections rather than omissions of essential sections. Exception: Students performing a grade V, VI, or VII solo or ensemble at District S&E be assigned a twelve minute time slot to align with State requirements. Solos and Ensembles should be played in their entirety, not to exceed eight minutes. Appropriate cuts, if needed, should be made such as repeats, accompaniment interludes, etc.
- i. Solos and ensembles of less than six minutes duration must be played in their entirety unless stated otherwise on the FBA Music List. If multi-movement pieces of music do not have a movement or movements specified, students should prepare five to six minutes of music using contrasting movements if more than one movement is needed to make the five minutes. **PLAYING ONLY ONE MOVEMENT OF LESS THAN FIVE MINUTES IS UNACCEPTABLE.**

- j. Memorization of solos is not required, but is strongly encouraged.
- k. Ensemble music need not be memorized.
- l. Wind instrument ensembles smaller than choirs (as determined by their Music List categorization), and percussion duets and trios MAY NOT be conducted in a MPA performance. Wind instrument choirs, chamber winds groups and percussion ensemble (consisting of a quartet or larger), may be conducted.
- m. See special instructions and information for solos and ensembles included in the headers and footers for each group in the FBA Music List.
- n. **DEFINITIONS FOR CHOIRS**
BRASS AND WOODWIND CHOIRS may now play music from the quartet, quintet and sextet Music Lists, but THERE MUST BE AT LEAST TWO PLAYERS PER PART when these are selected. PERCUSSION CHOIRS must have at least seven players.
- o. IMSLP or similar resources may be used for performance. A print-out of the General Information page must be included with each score showing that the copyright is in public domain

5. SPECIAL INFORMATION

- a. **JAZZ COMBOS**
 - 1) Jazz Combos may enter the S&E MPA as an ensemble entry.
 - 2) Combos of three to four players must consist of at least two rhythm sections instruments, i.e.: bass/drums, bass/piano, bass/guitar.
 - 3) Combos of five to seven players must consist of at least three rhythm instruments.
 - 4) Music selection is at the discretion of the director, but an acceptable score or lead sheet (with measures numbered) must be provided to the adjudicator or the group will not be allowed to perform.
 - 5) Combos cannot exceed seven players.
 - 6) A student is permitted to play in two jazz combos if they are performing on different instruments.
 - 7) Jazz Combos must be able to set up, perform and clear the performance area within the allotted time period.
- b. **STUDENT CONDUCTING**
 - 1) Student Conducting is considered a solo event, but it is not counted in the maximum number of entries in which a student may participate.
 - 2) A school may enter one student conductor per band entry, but may not use the same student conductor for more than one band entry. Student conductors must be enrolled in the school's band program.
 - 3) A student conductor will conduct his or her band immediately following the sight-reading phase of Concert MPA in the sight-reading room and for the sight-reading adjudicator.
 - 4) The sight-reading adjudicator at District Concert MPA will make a recorded critique for the student conductor
 - 5) The music for student conducting is chosen by the Concert Music Committee and published in the December Bulletin.
 - 6) In lieu of the Concert Music Committee's recommendation, a junior High or middle school band may select any piece of music on the Approved FBA MPA Concert Music List providing it contains at least three different meters.
 - 7) A score with measures numbered must be furnished to the adjudicator or the student will not be allowed to perform.
 - 8) There will be no student conducting at State Concert MPA.

III - H. AUXILIARY MPA EVENTS

A violation of rules may result in lowering of the rating, performing for comments only, or DQ of the entry. Performers should be prepared to correct inspection infractions. Failure to do so will result in disqualification.

1. STATE AUXILIARY MPA

- a. The State Auxiliary MPA is administered as part of the State S&E MPA for instrumental events and will be held in two or more regions of the state (contingent upon availability of facilities).
- b. Events will be evaluated by a panel of three adjudicators.

2. GENERAL INFORMATION

- a. Categories to be adjudicated at Auxiliary MPA's include:
 - 1) SOLOS - BATON, DANCE, FLAG, RIFLE, SABRE
 - 2) ENSEMBLES - BATON, INDOOR GUARD, DANCE
- b. Ensembles must have a minimum of four performers. (No duets or trios are allowed.)
- c. Each performer must be a member of their school band program, either curricular or extra-curricular.
- d. A performer may be entered in a maximum of four auxiliary events with the following limitations:
 - TWO Solo events, provided that the equipment is different. Only ONE (1) Dance Solo is allowed.
 - TWO Ensemble events (Twirling, Guard, Dance)
 - The two ensembles must have different equipment
 - Dance ensembles must be from different genres, i.e. pom, jazz, kick, etc.

Note: A student may also perform an instrumental solo or ensemble as long as the overall limit of four S&E events is observed.

- e. Music and lyrics need to be school-appropriate for auxiliary events.
- f. Attire and movements need to be school-appropriate for auxiliary events.
- g. No substitution may be made to replace a solo or ensemble which cancels its performance.
- h. At District MPA, a change in the personnel of an ensemble or the number of performers must be approved by the District Chairperson BEFORE the ensemble's scheduled performance time.
- i. At State MPA a change in the personnel of an ensemble or the number of performers must be approved by the Executive Director BEFORE the ensemble's scheduled performance time.
- j. Recording of adjudicator comments at District and State MPA's is required for Auxiliary solo and ensembles. Recording materials will be provided for the adjudicator(s) by the sponsoring component.
- k. For District MPA events, the District Chairperson or the MPA host will appoint a volunteer(s) who will be responsible for the following:
 - 1) Inspecting all equipment, props, shoes, etc. being used or worn by the student performers
 - 2) Introducing the scheduled performances and running the sound system for performance music
 - 3) Assisting the adjudicator as needed
- l. The performance floor will be that of a standard basketball court. The gym area may not be used for warm-up during a performance.
- m. Flash photography may not be used during any performance.
- n. Directors (or any individuals) may record (video) only their respective groups' performance.
- o. All auxiliary events will be adjudicated using letter grades A, B, C, D, E (not numerical values).
- p. Refer to adjudicator comment sheets for other information concerning specific criteria to be adjudicated.

An event performing outside the minimum/maximum time limit will have its rating lowered one division.

3. BATON SOLO

- a. MUSIC: Routine must be performed with music. Music selection should be determined by the director. Music and lyrics need to be school-appropriate. A standard march or other music selection, with or without lyrics, is acceptable.
- b. TIME: 1:45 - 3:00 (1 minute, 45 seconds - 3 minutes). Performers must keep one baton in hand throughout the performance (except for aerials). Timing starts with the first movement of the performance and stops with the logical conclusion of the performance.
- c. ENTRANCE/EXIT
The performance should include an organized entrance and exit, even though the entrance and exit will not be adjudicated.
- d. EQUIPMENT: Performers may use two or three batons during the solo. NO other props/equipment may be used. Performers must keep one baton in hand throughout the performance (except for aerials).
- e. CONTENT
 - 1) Flashes, flips, and legwork
 - 2) Vertical and horizontal aerials
 - 3) Vertical and horizontal finger twirls
 - 4) Rolls
 - 5) Ambidexterity
 - 6) Variety of aerial catches
- f. INSPECTION: will take place in a specified area thirty minutes prior to the performance time.
 - 1) Shoes, if worn, must be for indoor use only (tennis shoes, jazz shoes, jazz sneakers, ballet shoes, lyrical shoes). No hard soled shoes are allowed. Performance without shoes is allowed.
 - 2) Wipe the soles of shoes before entry onto performance floor to remove any debris that may have been picked up en route to performance.
 - 4) Check all props (backdrops or scenery) for proper padding to protect the gym floor.
- g. ADJUDICATION: Each performer should check the adjudicator comment sheets for specific criteria to be adjudicated.

4. FLAG SOLO

- a. MUSIC: Routine must be performed with music. Music selection should be determined by the director. Music and lyrics need to be school-appropriate.
- b. TIME: 1:45 - 3:00 (1 minute, 45 seconds - 3 minutes). Performers must keep equipment in hand at all times except during release moves. Timing starts with the first movement of the performance and stops with the logical conclusion of the performance.
- c. ENTRANCE/EXIT: The performance should include an organized entrance and exit, even though the entrance and exit will not be adjudicated.
- d. EQUIPMENT: Flag pole minimum length required is five feet. Flag (silk) minimum dimensions required are 27" x 44". Performers may not use rifle, sabre, or baton to augment their routines.
- e. CONTENT
 - 1) Spins
 - 2) Tosses
 - 3) Carving/Extensions
 - 4) Hand to Hand Changes
 - 5) Grip Changes
 - 6) Work of Difference Planes
 - 7) Rolls and Wraps
 - 8) Work done on all areas of the equipment (top, middle, and bottom)
 - 9) Equipment Layered over body movement
 - 10) Traveling (use of the performance floor)
 - 11) Visual Musicality/Choreography
- f. INSPECTION: will take place in a specified area thirty minutes prior to the performance time.
 - 1) Shoes, if worn, must be for indoor use only (tennis shoes, jazz shoes, jazz sneakers, ballet shoes, lyrical shoes). No hard soled shoes are allowed. Performance without shoes is allowed.
 - 2) Wipe the soles of shoes before entry onto performance floor to remove any debris that may have been picked up en route to performance.
 - 3) Check all props (backdrops or scenery) and equipment for proper padding to protect the gym floor.
 - a) Flag poles must be cushioned with rubber tips which must be securely taped to the poles to prevent their coming off during the performance.
 - b) Tips that are badly worn will not meet the equipment standards.
- g. ADJUDICATION: Each performer should check the adjudicator comment sheets for specific criteria to be adjudicated.

5. RIFLE SOLO

- a. MUSIC: Routine must be performed with music. Music selection should be determined by the director. Music and lyrics need to be school-appropriate.
- b. TIME: 1:45 - 3:00 (1 minute, 45 seconds - 3 minutes). Performers must keep equipment in hand at all times except during release moves. Timing starts with the first movement of the performance and stops with the logical conclusion of the performance.
- c. ENTRANCE/EXIT: The performance should include an organized entrance and exit, even though the entrance and exit will not be adjudicated.
- d. EQUIPMENT: Rifles are defined as devices constructed so as to conform in outward appearance to military rifles with optional hardware. Performers may not use flag, sabre, or baton to augment their routines.
- e. CONTENT
 - 1) Spins
 - 2) Tosses
 - 3) Carving/Extensions
 - 4) Hand to Hand Changes
 - 5) Grip Changes
 - 6) Work of Difference Planes
 - 7) Rolls and Wraps
 - 8) Work done on all areas of the equipment (top, middle, and bottom)
 - 9) Equipment Layered over body movement
 - 10) Traveling (use of the performance floor)
 - 11) Visual Musicality/Choreography
- f. INSPECTION: will take place in a specified area thirty minutes prior to the performance time.
 - 1) Shoes, if worn, must be for indoor use only (tennis shoes, jazz shoes, jazz sneakers, ballet shoes, lyrical shoes). No hard soled shoes are allowed. Performance without shoes is allowed.
 - 2) Wipe the soles of shoes before entry onto performance floor to remove any debris that may have been picked up en route to performance.
 - 3) Check all props (backdrops or scenery) and equipment for proper padding to protect the gym floor.
 - a) Rifle butts and tips must be padded and taped to prevent damage to the floor.
 - b) All metal accessories must also be padded and taped.
 - c) Padding must be placed on any part of the equipment that could cause damage if dropped or intentionally hit on the floor.

6. SABRE SOLO

- a. MUSIC: Routine must be performed with music. Music selection should be determined by the director. Music and lyrics need to be school-appropriate.
- b. TIME: 1:45 - 3:00 (1 minute, 45 seconds - 3 minutes). Performers must keep equipment in hand at all times except during release moves. Timing starts with the first movement of the performance and stops with the logical conclusion of the performance.
- c. ENTRANCE/EXIT: The performance should include an organized entrance and exit, even though the entrance and exit will not be adjudicated.
- d. EQUIPMENT: Sabres are defined as equipment designed to be held in the hand for cutting and defense, with either a curved or straight blade. Performers may not use rifle, flag, or baton to augment their routines.

- e. CONTENT
 - 1) Spins
 - 2) Tosses
 - 3) Carving/Extensions
 - 4) Hand to Hand Changes
 - 5) Grip Changes
 - 6) Work of Difference Planes
 - 7) Rolls and Wraps
 - 8) Work done on all areas of the equipment (top, middle, and bottom)
 - 9) Equipment Layered over body movement
 - 10) Traveling (use of the performance floor)
 - 11) Visual Musicality/Choreography
- f. INSPECTION: will take place in a specified area thirty minutes prior to the performance time.
 - 1) Shoes, if worn, must be for indoor use only (tennis shoes, jazz shoes, jazz sneakers, ballet shoes, lyrical shoes). No hard soled shoes are allowed. Performance without shoes is allowed.
 - 2) Wipe the soles of shoes before entry onto performance floor to remove any debris that may have been picked up en route to performance.
 - 3) Check all props (backdrops or scenery) and equipment for proper padding to protect the gym floor.
 - a) Sabre tips must be padded and taped to prevent damage to the floor.
 - b) Hand guards and the top of the handle must also be padded and taped.
 - c) Padding must be placed on any part of the equipment that could cause damage if dropped or intentionally hit on the floor.
- g. ADJUDICATION: Each performer should check the adjudicator comment sheets for specific criteria to be adjudicated.

7. DANCE SOLO

- a. MUSIC: Routine must be performed with music. Music selection should be determined by the director. Music and lyrics need to be school-appropriate.
- b. TIME: 1:45 - 3:00 (1 minute, 45 seconds - 3 minutes). Timing starts with the first movement of the performance and stops with the logical conclusion of the performance.
- c. ENTRANCE/EXIT: The performance should include an organized entrance and exit, even though the entrance and exit will not be adjudicated.
- d. EQUIPMENT: Props are allowed, but no batons, rifles, sabres, or flags may be used in the dance solo routine.
- e. CONTENT
 - 1) Traveling (use of performance floor)
 - 2) Turns
 - 3) Jumps and Leaps
 - 4) Balance Moves
 - 5) Flexibility
 - 6) Strength
 - 7) Visual Musicality/Choreography
- f. INSPECTION: will take place in a specified area thirty minutes prior to the performance time.
 - 1) Shoes, if worn, must be for indoor use only (tennis shoes, jazz shoes, jazz sneakers, ballet shoes, lyrical shoes). No hard soled shoes are allowed. Performance without shoes is allowed.
 - 2) Wipe the soles of shoes before entry onto performance floor to remove any debris that may have been picked up en route to performance.
 - 3) Check all props (including backdrops or scenery) for proper padding to protect the gym floor.
- g. ADJUDICATION: Each performer should check the adjudicator comment sheets for specific criteria to be adjudicated.

8. BATON ENSEMBLE

- a. MEMBERS: Ensembles will consist of a minimum of four performers.
- b. MUSIC: Routine must be performed with music. Music selection should be determined by the director. Music with vocalization is permitted. Music and lyrics need to be school-appropriate.
- c. TIME: 2:00-6:00 (2 minutes - 6 minutes). Timing starts with the first movement of the performance and stops with the logical conclusion of the performance.
- d. ENTRANCE/EXIT: The performance should include an organized entrance and exit, even though the entrance and exit will not be adjudicated.
- e. EQUIPMENT: Performers may use two or three batons. Props/equipment other than batons may not be used. Performers should keep one baton in hand throughout the performance (except for aerials).
- f. CONTENT: Twirling or dance routine
 - 1) Difficulty
 - 2) Creativity
 - 3) Spectacular Effects
 - 4) Variety
 - 5) Transitions
 - 6) Utilization of Movement
 - 7) Visual Musicality/Choreography
- g. INSPECTION: will take place in a specified area 30 minutes prior to the performance time.
 - 1) Shoes, if worn, must be for indoor use only (tennis shoes, jazz shoes, jazz sneakers, ballet shoes, lyrical shoes). No hard soled shoes are allowed. Performance without shoes is allowed.
 - 2) Wipe the soles of shoes before entry onto performance floor to remove any debris that may have been picked up en route to performance.
 - 3) Check all props (backdrops or scenery) for proper padding to protect the gym floor.
- h. ADJUDICATION: Each performer should check the adjudicator comment sheets for specific criteria to be adjudicated.

9. INDOOR GUARD

- a. MEMBERS: Ensembles will consist of a minimum of four performers and may include any of the following: flags, rifles, sabres.
- b. MUSIC: Routine must be performed with music. Music selection should be determined by the director. Music and lyrics need to be school-appropriate.
- c. TIME: 3:00-7:30 (3 minutes – 7 minutes 30 seconds). Timing starts with the first movement of the performance and stops with the logical conclusion of the performance.
- d. ENTRANCE/EXIT: The performance should include an organized entrance and exit, even though the entrance and exit will not be adjudicated.
- e. EQUIPMENT
 - 1) FLAGS are defined as any material attached to a pike, pole, rod, or staff other than an authorized weapon and used as a flag, with minimum size of 8" by 12". Flagpoles must be at least 24" in length.
 - 2) RIFLES are defined as devices constructed so as to conform in outward appearance to military rifles with optional hardware. Simulated rifles must be at least 24" in length.
 - 3) SABRES are defined as equipment designed to be held in the hand for cutting and defense, with either a curved or straight blade. Simulated sabres may be constructed of wood, plastic, metal, or other suitable material and should include a hand guard. A cutting edge is not required. Simulated sabres/swords must be at least 24" in length.
- f. CONTENT
 - 1) Utilization of movement
 - 2) Formation changes
 - 3) Spectacular Effects
 - 4) Creativity
 - 5) Variety
 - 6) Transitions
 - 7) Visual Musicality/Choreography
 - 8) Difficulty
- g. INSPECTION: will take place in a specified area thirty minutes prior to the performance time.
 - 1) Shoes, if worn, must be for indoor use only (tennis shoes, jazz shoes, jazz sneakers, ballet shoes, lyrical shoes). No hard soled shoes are allowed. Performance without shoes is allowed.
 - 2) Wipe the soles of shoes before entry onto performance floor to remove any debris that may have been picked up en route to performance.
 - 3) Check all props (backdrops or scenery) for proper padding to protect the gym floor.
 - a) Flag poles must be cushioned with rubber tips which must be securely taped to the poles to prevent their coming off during the performance.
 - b) Flag pole tips that are badly worn will not meet the equipment standards.
 - c) Rifle butts and tips must be padded and taped to prevent damage to the floor.
 - d) All metal accessories on rifles must also be padded and taped.
 - e) Sabre tips must be padded and taped to prevent damage to the floor.
 - f) Sabre hand guards and the top of the handle must also be padded and taped.
 - g) Padding must be placed on any part of any equipment that could cause damage if dropped or intentionally hit on the floor.
- h. ADJUDICATION: Each performer should check the adjudicator comment sheets for specific criteria to be adjudicated.

10. DANCE ENSEMBLE

- a. MEMBERS: Ensembles will consist of a minimum of four performers.
- b. MUSIC: Routine must be performed with music. Music selection should be determined by the director. Music and lyrics need to be school-appropriate.
- c. TIME: 1:45 - 3:00 (1 minute, 45 seconds - 3 minutes). Timing starts with the first movement of the performance and stops with the logical conclusion of the performance.
- d. ENTRANCE/EXIT: The performance should include an organized entrance and exit, even though the entrance and exit will not be adjudicated.
- e. EQUIPMENT: Props are allowed, but no flags, rifles, sabres, or batons may be used in the dance solo routine.
- f. CONTENT
 - 1) Utilization of movement
 - 2) Formation changes
 - 3) Spectacular Effects
 - 4) Creativity
 - 5) Variety
 - 6) Transitions
 - 7) Visual Musicality/Choreography
 - 8) Difficulty
 - 9) Levels
 - 10) Turns
 - 11) Jumps/leaps
- g. INSPECTION: will take place in a specified area thirty minutes prior to the performance time.
 - 1) Shoes, if worn, must be for indoor use only (tennis shoes, jazz shoes, jazz sneakers, ballet shoes, lyrical shoes). No hard soled shoes are allowed. Performance without shoes is allowed.
 - 2) Wipe the soles of shoes before entry onto performance floor to remove any debris that may have been picked up en route to performance.
 - 3) Check all props (including backdrops or scenery) for proper padding to protect the gym floor.
- h. ADJUDICATION: Each performer should check the adjudicator comment sheets for specific criteria to be adjudicated.

ARTICLE IV - ACTIVITIES

The activities sponsored by the FBA are conducted for the professional growth of its members and the opportunity for improvement of band programs throughout the state. Among the events held by the Association are the following:

IV- A. THE ANNUAL FBA SUMMER PROFESSIONAL DEVELOPMENT CONFERENCE

1. The Annual FBA Summer Professional Development Conference is held in June/July and includes one of the two General Business meetings of the Association. Concurrent with the Business meeting is the opportunity to attend clinics and professional meetings that will inspire and stimulate thinking. Unlike the January FMEA Clinic/Conference, the Summer Professional Development Conference does not emphasize student performances, but rather the opportunity to learn and to discuss important issues facing the profession.
2. The FBA Executive Board will hold its summer meeting in conjunction with and preceding the Annual Summer FBA Summer Professional Development Conference.

IV - B. FMEA CLINIC/CONFERENCE

1. The annual FMEA Clinic/Conference is held during a week in early January. It is conducted by the FMEA and the annual meeting of that organization is held at this time. All seven component groups (the Vocal, Orchestra, Band, College, Elementary, Collegiate NAFME, and Music Supervision Associations) hold meetings at this time, and also meet together to discuss common problems, participate in professional clinics, and listen to concerts.
2. The other FBA semi-annual General Business Meeting is held during the Clinic/Conference.
3. Directors must be a member of FMEA/NAfME in order to attend the Clinic/Conference, or to have students participate in the clinic groups.
4. Specific aspects of the Clinic/Conference important to FBA members are outlined as follows:
 - a. The exchange of ideas with colleagues.
 - b. The opportunity to hear and observe guest clinicians.
 - c. The introduction of new music literature.
 - d. The opportunity to hear the Clinic All-State organizations.

IV - C. ALL-STATE AND HONOR BANDS AND ORCHESTRAS

In the early Fall, each of the Districts will hold auditions to secure personnel for the All-State and Clinic Bands and Orchestra Winds which meet and perform at the Annual FMEA Clinic/Conference.

1. GROUPS TO BE SELECTED

- a. All-State Symphonic Band (11th and 12th graders)
- b. All-State Orchestra Winds (11th and 12th graders)
- c. All-State Concert Band (9th and 10th graders)
- d. All-State Orchestra Winds (9th and 10th graders)
- e. All-State 7th & 8th Grade Band (7th and 8th graders)
- f. All-State Jazz Band (9th through 12th graders)
- g. High School Honor Band (9th through 12th graders)
- h. 7th & 8th Grade Honor Band (7th and 8th graders)
- i. All-State Jazz Band (7th and 8th graders)

Participation in groups labeled All-State is by audition only. Participation in Honor groups is by director nomination.

2. ELIGIBILITY REQUIREMENTS

In order to participate in any of the All-State and Honors Bands, directors and students must follow these rules:

- a. The band director must be a member of NAFME/FMEA/FBA at the time of the audition, or at the time of the postmark deadline for those directors that are only nominating students for an Honor Band.
- b. Students must be a member of a regularly scheduled curricular band program at their respective school, and be recommended by their school's band director and principal. For Home School Student requirements, see page 10, 2.c.
- c. The band director or their qualified designee must be in attendance at the auditions site during the time their students are auditioning. Failure to comply with this procedure will result in students from that school being ineligible for any All-State band groups. Exceptions may be granted by the District Chairperson in the event of a true emergency. The District Chairperson will be responsible for reporting attendance infractions to the Executive Director immediately upon concluding their district's All-State auditions process.

3. LATE FINES

- a. A \$50.00 fine (payable to FBA) will be charged to any school that submits an application or nomination past the stated deadline. On the eighth day past the deadline, the fine increases to \$100.00. A cut-off deadline will be established by the district chairman beyond which no applications will be accepted.
- b. An audition application, which has been improperly completed by the specified deadline, will be removed from consideration by the All-State Selections member in charge of the band for which the application was submitted.

4. AUDITION INFORMATION

- a. Audition materials will appear on the FBA Website in May.
- b. Audition Applications and Student Participant Contracts are generated through MPA Online. The application requires a principal's signature and all materials are due to the District Chairperson by the specified deadline.
- c. Students must pay a fee of \$15.00 per audition at the time of application.
- d. Audition accommodations are available for visually impaired students.

5. NOMINATION INFORMATION

(For High School Honor Band and 7th & 8th Grade Honor Band)

- a. Nominations Forms and Student Participant Contracts are available in MPA Online. These forms are due to the Honor Band Coordinator by the specified deadline.
- b. The fee for submitting student nominations for the High School Honor Band and the 7th & 8th Grade Honor Band will be \$15.00 PER SCHOOL. Schools may nominate from one to five students.
- c. Students may also audition for an All-State group of their choice but, if selected, will not be placed in an Honor Band.

6. ALL-STATE HIGH SCHOOL AND MIDDLE SCHOOL ORCHESTRAS

- a. In cooperation with the Florida Orchestra Association (FOA), the wind sections of these orchestras will be chosen through the FBA auditions process for bands.
- b. Only 7th and 8th graders will be selected for the 7th & 8th Grade Orchestra (if wind players are requested by the FOA).
- c. In schools without an orchestra program, students who are enrolled in a music class that play a string instrument, are eligible to audition for All State Orchestra, providing the director joins FOA as an Associate Member.

IV - D. THE FBA COMPOSITION CONTEST

1. PURPOSE

The FBA Composition Contest is established to encourage students' efforts in original composition and to give recognition for outstanding achievement.

2. RULES AND REGULATIONS

- a. Eligibility: In order to be eligible to participate in this contest, the applicant must be a regular member of a band under the direction of an active member of the FBA.
- b. The composition must be for any standard instrumentation consistent with the solo, ensemble, jazz band, or full band listings used in FBA MPA's.
- c. A completed application, full score (including any accompaniment), parts, and a recording (PREFERABLY LIVE, but computer rendered is acceptable) must be in the hands of the committee by the posted due date.
- d. Refer to the FBA website for deadlines and application.

3. SELECTION

- a. The FBA Composition Contest Committee shall judge all entries at the meeting immediately following the deadline.
- b. The recipient will be notified in time for the presentation of the award to be made at the annual FMEA Clinic/Conference.

4. AWARD

- a. A plaque indicating the achievement will be presented before a gathering at the FMEA Clinic/Conference.
- b. A cash award of up to \$1000.00 may be awarded at the discretion of the Contest Committee.
- c. If no suitable composition is submitted, no award need be given.

IV - E. ADJUDICATION TRAINING/APPROVAL

1. PURPOSE:

To train/approve the adjudicators in the state for all of the aspects of MPA, including marching, S&E, jazz, and concert.

ACTIVITIES:

Training workshops will be held twice a year, the day before the January and Summer Conferences.

Training workshops for re-approval will also be given. Adjudicators must be re-approved every five years.

ARTICLE V - FBA HALL OF FAME

1. PURPOSE:

To honor those band directors who have obtained the highest level of accomplishment both as a musician and as a teacher, and to help preserve the history of Florida bands.

2. BOARD OF DIRECTORS:

The Board members will serve for an undetermined length of time. If and when a Board member ceases to remain on the Board, the Board will elect a new member to serve. The Board will govern any and all business that relates to the Hall of Fame. The FBA Executive Board or any FBA member may offer suggestions to the Hall of Fame Board, however all decisions made by the Board of Directors will be final.

3. LOCATION OF THE HALL OF FAME:

Stetson University has agreed to house the FBA Hall of Fame and cover most of the costs involved in this project. The Board of Directors will periodically inspect the facility to decide if it is appropriate for the purpose; if not, another site will be chosen. The Board of Directors has the option to move the Hall of Fame any time it so desires.

4. SELECTION OF MEMBERS OF THE HALL OF FAME:

It will be the duty of the Board of Directors to select band directors for the Hall of Fame. The FBA Executive Board or any FBA member may submit names, however, the Board of Directors will make the final decisions. The nomination form is found on the FBA website.

5. CRITERIA FOR MEMBERSHIP:

The basic criteria listed will serve as a guide to the Board of Directors, however, the Board will not be bound to the guide in special cases.

The candidate must have:

1. Twenty-five years of teaching experience, the majority of which must have been in Florida.
2. Demonstrated consistently high performance levels.
3. Been an active member of the FBA and consistently participated in all FBA-sponsored activities.

6. HALL OF FAME ACTIVITIES:

The Board of Directors will select the new member(s) of the Hall of Fame and announce the selection by October 1 of each year. A Hall of Fame concert and induction ceremony will take place prior to the January FMEA Clinic/Conference at the designated Hall of Fame location. The new inductees will (if possible) be presented to the membership at the FBA General Business Meeting.

MEMBERS OF THE FBA HALL OF FAME

Oliver Hobbs	-	1990	John DeYoung	-	2004
Peter J. Gustat	-	1990*	Ernest Hebson	-	2004
Charles W. Quarmby	-	1991	Bobby Adams	-	2005
Otto J. Kraushaar	-	1991*	James Dodd	-	2006
Tom Bishop	-	1992	Duane L. Hendon	-	2006
John J. Heney	-	1992*	Paula Thornton	-	2007
E. L. "Bud" Roberts	-	1993	Neil E. Jenkins	-	2007
E. W. "Jack" Williams	-	1993*	Phil Wharton	-	2008
Andrew J. Crew	-	1994	John Gorecki	-	2008
Harry E. Grant, Jr.	-	1994*	Dwight "Rob" Roadman	-	2009
T. Edison James	-	1995	David Fultz	-	2010
F. Lewis Jones	-	1995	Kenneth Tolbert	-	2011
Robert C. Price	-	1996*	Randy Folsom	-	2011
R. G. "Jeff" Bradford	-	1997	Jerome Edwards	-	2012
Fred McCall	-	1997*	James M. Sammons	-	2013
Fred N. Humphries	-	1998	L. Dean Cassels	-	2014
Joe Lusk	-	1998*	Randy F. Sonntag	-	2014
William C. Miller	-	1999	Gary Bottomley	-	2015
Kerna McFarlin	-	1999*	Browne' Greateon Cole	-	2016*
William Ledue	-	2000	Mark Spreen	-	2016
Robert O. Lampi	-	2000*	Tom Fitzpartick	-	2017
James W. "Chief" Wilson	-	2001	Terry Pattishall	-	2018
Cynthia Berry	-	2002	Eddie Steadman	-	2019
Martha Stark	-	2002*	Joe Hooten	-	2019
Frank R. Howes	-	2003	Lee Ponder	-	2022
Roy V. Wood	-	2003*	Timothy A. Willis	-	2022
			Charles B. Fulton	-	2023
			R. Wayne Whitman	-	2023

**Posthumous induction*

MEMBERS OF THE FBA “ROLL OF DISTINCTION”

Richard W. Bowles	-	2001	R. Gary Langford	-	2014
James E. Croft	-	2002	Charles “Charlie” E. Carter	-	2015*
Reid Poole	-	2003	Clifford K. Madsen	-	2015
Bentley R. Shellahamer	-	2003	Clifton Williams	-	2016*
Joseph Kreines	-	2004	Kenneth Williams	-	2016
Bobby Adams	-	2005	John Carmichael	-	2017
Manley R. Whitcomb	-	2006*	Delbert Kieffner	-	2018*
Al G. Wright	-	2007	Julian White	-	2018
Henry Fillmore	-	2008*	Gary Green	-	2019
Richard M. Feasel	-	2009*	Jo A. Jossim	-	2022
Gayle L. Sperry	-	2010*	Shelby R. Chipman	-	2023
Col. Harold B. Bachman	-	2011*			
Alfred Reed	-	2012*			
Nathaniel “Nat” Baggarly		2013			

**Posthumous induction*

ARTICLE VI - ETHICS VIOLATIONS PROCEDURES

As indicated in the FBA Bylaws Article IV, Section 8-G, the main function of the Ethics Committee is to receive complaints and resolve them internally. The Committee should not deal with petty complaints, but with infractions constituting a willful unethical act. The Committee has a dual responsibility to protect the integrity of FBA and each of its members. The following guidelines are presented as the procedure to be followed in the reporting and investigation of alleged misconduct of an FBA member.

1. The complaint must be presented in writing, **via email or formal letter**, to the Chairperson of the Ethics Committee, signed by the complainant, **with copies sent to the FBA President and the Executive Director with appropriate documentation. They will notify the Executive Committee that the Ethics Committee has received a complaint.** The complaint should include the following facts:
 - a. Date of the alleged rule infraction or unethical conduct.
 - b. Full description of the events pertaining to the complaint.
 - c. Names of witnesses and any material that might be helpful in conducting an investigation.
2. There should be no discussion of a ~~complaint (such as at FBA meetings) until the Ethics Committee has had an opportunity to conduct an investigation~~ **specific complaints in a public forum. In the event a complaint is presented at a District meeting or FBA Board meeting, the presiding officer should not permit open discussion, but instruct the complainant to forward all facts to the Chairperson of the Ethics Committee.**
3. ~~If there has been a rules violation, i.e. MPA infraction, etc., it is the duty of the presiding officer to immediately forward all facts to the Chairperson of the Ethics Committee. This refers to “willful infractions of a serious nature,” and not to situations covered in the Handbook, which should be administered by the FBA officer in charge of the activity.~~
4. All information received by the Chairperson of the Ethics Committee will be presented to the other members of the Committee. When a conclusion is reached, the findings of the Committee will be presented to the FBA ~~Board~~ **Executive Committee** with recommendations, **and all involved parties will be notified.**
5. In the event the FBA Board deems it necessary to hold a hearing on any charge of unethical behavior, the procedure shall be:
 - a. The hearing will be closed to all except FBA Board members, members of the Ethics Committee, and the concerned parties.
 - b. The Ethics Committee Chairman will present to the Board all evidence received, specifying violations.
 - c. The accused party may appear before the Board and respond to the charges. They may present witnesses and/or evidence to support the case.
 - d. The Board may question the concerned parties.
 - e. The concerned parties will be excused while the Board proceeds to prepare a statement of its findings and to take action, if desired.
 - f. The accused party will be informed of the action taken by the Board.
 - g. The FBA Board will notify the appropriate authorities of its findings and actions.
6. **Ethics violation may result in a letter to the director and their principal from the Executive Director.**
7. **Upon a member being notified by the Executive Director of a decision by the Executive Committee, to change their membership status to “inactive affiliate” due to an Ethics Violation, that member may appeal the decision by:**
 - a. **Writing a formal letter or email to the Executive Committee of the Florida Bandmasters Association, detailing their reason for appeal, and may attach supporting documentation as necessary. (Directed to: exec@fba.flmusiced.org or president@fba.flmusiced.org)**
 - b. **The Executive Committee will review the letter and any new documentation, discuss, then respond to the member as soon as a decision regarding the appeal has been made.**

ARTICLE VII - "EXCEPTIONAL STUDENT PERFORMER" (ESP)

1. Exceptional Student Performer (ESP) identifies a student who needs special exceptions to the Handbook rules. ESP is not an event.
2. In any event, regular rules regarding music grade level may be altered for entrants who have been identified as physically or mentally challenged by the school system or a medical doctor.
3. ESP may be a temporary or a permanent identification. Some students may have temporary situation or exception, which would identify them as ESP. They would return to the Handbook rules when the exceptions cease.
4. When a director is seeking ESP status for a student, they must complete the ESP Official Application. This must be submitted to the district chairperson with the school entry form. Based on the nature of the student's special capabilities, instructions and information on modifications allowed to the entrant will be provided for the judges.
5. Neither the words "Exceptional Student Performer" nor the initials "ESP" are to appear on the rating sheet.

Note: Modifications and accommodations apply to the District level for middle school and high school Auxiliary with only the high school auxiliary having the ability to go to State using the form. This does not alter the qualifications for State S&E MPA.

MPA Online will need to be adjusted to allow this entry for senior high, high school, and junior/senior high."

The form is found below and on the FBA website.

*Florida Bandmasters Association
Solo & Ensemble Music Performance Assessment*

FLORIDA BANDMASTERS ASSOCIATION

**EXCEPTIONAL STUDENT PERFORMER OFFICIAL APPLICATION
(Submit to District Chairperson with official entry forms)**

This application form will be seen and used only by the District Chairperson and the adjudicator.

Supporting documentation (a copy of part of the IEP or a note from the ESE Facilitator) that specifically describes the nature of the special capabilities of the student must be attached to the application.

District _____ School _____ Year _____

Check category: Senior High/High School _____ Junior High/Middle School _____

Performer's Name _____ Grade _____

Event Type _____ Instrument _____

Music Grade Level _____

Parent/Guardian: Name _____

Signature _____

Director: Name _____ Signature _____

The District Chairperson will approve the application if proper paper work is submitted on time.

Include a brief description of the special abilities of the student. Information pertinent to the personality of the student is also important as well as any other details which will help the judges understand the special needs of the student when evaluating the performance.

One copy of this form will be returned to the director before the MPA if the application is denied. The District Chairperson will keep one copy of this form.

One copy of this form will be placed in a manila envelope marked "Confidential: for district chairperson and adjudicator only" and paper clipped to the adjudicator's comment sheet.

It will not be returned to the student.

Classification: Approved _____ Not allowed _____ Date _____

Signature of District Chairperson

Valid for ONE year only. Application must be re-submitted in subsequent years.

