

FLORIDA BANDMASTERS ASSOCIATION
GENERAL MEMBERSHIP BUSINESS MEETING AGENDA
July 17, 2024 * Summer Conference * Double Tree at Orlando SeaWorld

ITEM NO. 1. CALL TO ORDER - Jeff Cayer, FBA President

ITEM NO. 2. PREVIOUS MINUTES - Business Meeting, January, 2024 (corrections only)

ITEM NO. 3. TREASURER'S REPORT as of July 1, 2024
(Indicates report at May 2024 Board Meeting)

FBA Operating Account (\$68,962.74)	\$110,664.19
FBA Commissioning Acct. MM (\$33,406.24)	\$ 33,407.06
FBA Transfer Account MM (\$27,716.68)	\$ 40,278.33
FBA Severance Account CD (\$50,236.56)	\$ 50,236.56
FBA Hall of Fame CD (\$48,392.86)	\$ 48,392.56
FBA Emergency Fund (\$132,951.92)	\$132,951.92
FBA Reserve Acct. Investment (\$111,559.64)	\$111,559.64

ITEM NO. 4. INTRODUCTION OF **PAST-PRESIDENTS, HALL of FAME, ROLL of DISTINCTION, AND any GUESTS**

ITEM NO. 5. LIST OF STANDING COMMITTEES

A. Adjudication Committee: Charlene Cannon	I. Professional Resources Committee: Jay Watkins
B. All-State Bands Committee: Hannah Jennings	J. Sight-reading Music Committee: Thomas Dougherty
C. Clinics Committee: Jeff Cayer	K. Solo & Ensemble Music Committee: Dayna Cole
D. Concert Music Committee: John Seth	L. Benevolence Committee: Mara Rose
E. Ethics Committee: Tamara Lewis	M. Commissioning Committee: Tremon Kizer
F. MPA Committee: Michael Antmann	N. Technology: Josh Bula
G. Finance Committee: Bernie Hendricks	O. Auxiliary: Chris Bonner
H. Past-Presidents' Council: Bernie Hendricks	

ITEM NO. 6. LIST OF SPECIAL COMMITTEES

A. Awards Committee: John Nista	I. Legacy Project: Tina Laferriere
B. Classification Task Force: Dre Graham	J. Marching Band Task Force: Jody Dunn
C. Composition Contest: Chandler Wilson	K. Mentoring: Amber Hansen
D. FMEA Conf. Facilitator: Nick Eggen	L. Retired Members: Jim Matthews
E. Hall of Fame: Eddie Steadman	M. Small Schools: Kelly Dorsey
F. Health & Wellness: Dre Graham	N. Strategic Planning - Cathi Leibinger
G. Historian: Tim Groulx	O. Summer Conference Manager: Cathi Leibinger
H. Jazz Band: Rick Fowler	

ITEM NO. 7. UNFINISHED BUSINESS (See motions from May and July Board Meetings)

ITEM NO. 8. NEW BUSINESS

All motions must be in written form and presented to the Chair. They require a 2/3 majority for passage (more than twice as many voting for as against - abstentions are not considered). Action or changes to UNFINISHED BUSINESS will require a Motion to send back to the Board.

ITEM NO. 9. GOOD AND WELFARE OF THE ASSOCIATION

FBA Hall of Fame weekend: November 16-17, 2024
Stetson University, Deland

Hall of Fame: Jim Matthews & John Nista

Roll of Distinction: Dr. Josh Bula & Don Snowden

FMEA Conference: January 8-11, 2025, Tampa

Summer Conference: July 7-11, 2025, Hilton Double-Tree Orlando Sea World

Keynote: Dr. Paula Crider

MPA Calendar of Dates: see FBA Web Site under MPA - MPA Dates

Special Recognitions

ITEM NO. 10. ADJOURNMENT

#1-----

Ethics Committee

Handbook Change (NEW MOTION) - Article VI (current page 32)

Article VI - Ethics Violations Procedures Updates

1. The complaint must be presented in writing, **via email or formal letter**, to the Chairperson of the Ethics Committee, signed by the complainant, ~~with copies sent to the FBA President and the Executive Director.~~ **with appropriate documentation. They will notify the Executive Committee that the Ethics Committee has received a complaint.**
2. There should be no discussion of a complaint (such as at FBA meetings) until the Ethics Committee has had an opportunity to conduct an investigation. ~~There should be no discussion of a complaint (such as at FBA Meetings) until the Ethics Committee has had an opportunity to conduct an investigation.~~ **specific complaints in a public forum, including FBA meetings.**
3. *Remains the same*
4. All information received by the Chairperson of the Ethics Committee will be presented to the other members of the Ethics Committee. When a conclusion is reached, the findings of the Ethics Committee will be presented to the FBA ~~Board~~ **Executive Committee with recommendations; and all involved parties will be notified.**
5. *Remains the same*
6. **Ethics Violations may result in a letter to the director and their principal from the executive director.**
7. **Upon a member being notified by the Executive Director of a decision by the Executive Committee, to change their membership status, to “inactive affiliate” due to an Ethics Violation, that member may appeal the decision by:**
 - a. **Writing a formal letter or email to the Executive Committee of the Florida Bandmasters Association detailing their reason for appeal and may attach supporting documentation as necessary. exec@fba.flmusiced.org or president@fba.flmusiced.org**
 - b. **The Executive Committee will review the letter and any new documentation, discuss, then respond to the member as soon as a decision regarding the appeal has been made.**

***MOTION: From Committee: 2nd by C. Evans
PASSED by the BOARD - May 2024 (Handbook - page 32)**

#2-----

D17-M4

Motion: Odom/Maltagliati

The extension of Class E

Class E should be extended until a new classification system can be put into action across the state. There are many schools in our district and throughout the state that do not have viable feeders, have scheduling circumstances, or administrative issues that do not work within the confines of our current classification system. Class E at least helps ease some of the challenges posed by this.

Handbook should now read:

Classification of “E” for High Schools: allowed to perform any grade level not already covered by another (High School) classification and Sight-read MC. NOTE: ~~extended for 2023-24 only.~~ until such time that a new classification system has been created to more equitably define classification.

***MOTION:
PASSED by the BOARD - May 2024 (Handbook - pages 6 & 9)**

#3-----

D19-M4

3. Change the time limit to request to photocopy from a publisher from 14 days to 10 days.

A.Reddick/D. Jones passed

Justification: If we are able to do title changes ten days in advance, we should be able to request music copy permissions when we officially select our music.

***MOTION:
PASSED by the BOARD - May 2024 (Handbook - page 18)**

#4-----

Flex Band Arrangements

Motion (J. Cayer) to add the following words in red to the handbook.

Second by M. Mulligan

III. B. 1. b. Music performed at FBA Concert MPA’s must be from the Approved FBA MPA Concert Music List. **Note: Flexible instrumentation editions from the Approved FBA MPA Concert Music List are not permitted.**

III. E. 2. a. Each band is required to play a march of the director’s choice and two selections from the current Approved FBA MPA Concert Music List. **Note: Flexible instrumentation editions from the Approved FBA MPA Concert Music List are not permitted.**

***MOTION:**

PASSED by the BOARD - May 2024 (Handbook - pages 6 & 17)

#5-----

Motion (J. Cayer) Second by M.Clemente

On page 14 of the handbook, III C. 8. e., remove the “PG” rating from poor category on the “Final Ratings - Concert and Sightreading Ratings Combined” chart.

Rationale - This is a typographical error. The rating is listed in both the Fair and Poor category. According to our rules it belongs in the Fair category.

***MOTION:**

PASSED by the BOARD - May 2024 (Handbook - page 14)

#6-----

Motion (J. Cayer) Second by B. Molineaux

On page 14 of the handbook, III C. 8. f., “State MPA Ratings Charts”, move the rating SSF from the Excellent column to the Superior column.

Rationale - According to the following note in our handbook this rating is listed incorrectly. “NOTE: If one of the three ratings is more than two divisions below or above the other two, that rating is disallowed in the Final averaging. Ratings falling into this category appear in the chart above.”

***MOTION:**

PASSED by the BOARD - May 2024 (Handbook - page 14)

#7-----

Motion (J. Cayer). Second by Billy Luckett

On page 14 of the handbook, III C. 8. d., remove the statement “NOTE: Converting ratings to letter grades (S = A, E = B, etc.), one can determine the letter grade average for any combination of grades assigned.”

Rationale - This is a contradiction to the previous statement. If the rating SSF is awarded an overall Superior rating, the mean must be 90% or higher. The average of A, A, D is a B (the mean of 95, 95 and 65 equals 85).

***MOTION:**

PASSED by the BOARD - May 2024 (Handbook - page 14)

#8-----

From Ethics Committee-May Board Report

Motion 2: We recommend the following change to the By-Laws to create an inactive membership category for these situations.

Article I - Section 12. INACTIVE AFFILIATE (IA) - for any current member under an official investigation that has been removed from the classroom for misconduct, commission of a crime, or unethical behavior associated with their professional responsibilities.

A. Eligibility

1. Members will be moved to this category upon the ethics committee or executive director being notified of temporary or permanent removal from the classroom. Members are required to self report to the executive director and/or the ethics committee chairperson.

~~2. Is limited to a maximum of two years at the affiliate level. After 2 years membership will be terminated.~~

3. Current FBA dues paid

B. Rights

1. May not vote, hold office, adjudicate, or serve on committees

2. Provided with a signed membership card indicating inactive status

3. May not attend meetings

C. Restoration

1. Upon completion of investigation, where no findings of misconduct, criminality, or unethical behavior were recorded, original membership status will be restored.

~~2. If there are findings of misconduct, criminality, or unethical behavior, inactive affiliate status can be retained for a maximum of two years. This includes criminal proceedings and probation or revocation of the member's teaching certificate.~~

Note: This will move the current Section 12. General Statements to #13.

This motion passed at the December Board Meeting. After much discussion, we recommend amending the motion by removing A.2 and C.2.

***MOTION: D. Fields/C. Evans - to amend motion as stated and add B.2.**

Amended Motion: PASSED by the BOARD - May 2024 (Vote #1: By-Laws Change)

PASSED by the BOARD - July 2024 (Vote #2: By-Laws Change)

#9-----

From Ethics Committee-May Board Report

Motion 4: Replace the Code of Ethics in the By-Laws, Page 5, with the following: (NEW MOTION)

FBA CODE OF ETHICS

The ASSOCIATION is concerned with the promotion and development of band programs in the state of Florida by providing opportunities for in-service growth through clinics and conferences, and by acting as a resource for college and university pre-service training programs that encourage professional development.

The ASSOCIATION provides opportunity for realistic and constructive program evaluation through the sponsorship of solo/ensemble and large group ensemble Music Performance Assessments at the District and State levels.

The Constitution and By-Laws of the ASSOCIATION exist for the purpose of codifying and facilitating the stated philosophy, and to provide the means for change and amendment as needed.

Certain principles, ~~as enforced by the Ethics Violation Procedures~~, shall govern the conduct of every member of FBA, who shall:

1. Affirm the dignity and worth of music in the classroom.
2. Maintain professional relationships as a trusted educator, dedicated to the highest ideals of honor and integrity in all public and personal relationships in order that the member may merit the respect and confidence of their students, parents, school district, and additional stakeholders.
3. Serve the best interests of their students and communities.
4. Not leverage their position for personal gain or benefit.
5. Avoid disparaging remarks about other members or band programs in a public forum, including social media.
6. Manage all personnel matters (students and colleagues) with fairness and impartiality. Handle issues without discrimination on the basis of principle and justice.
7. Communicate in a professional and respectful manner with students, parents, school district, and additional stakeholders.
8. Maintain a student - teacher relationship in all communication and interactions.

These are in addition to the current Florida Department of Education Principles, for those that hold a certificate.

***MOTION: From Committee: 2nd by P. Arnold**

MOTION to Amend: K.Waldo/P. Arnold (see strike-through)

Amendment PASSED by the BOARD

MOTION to accept Amended Motion P.Arnold/M. Clemente

PASSED by the BOARD - May 2024 (Vote #1: By-Laws Change)

PASSED by the BOARD - July 2024 (Vote #2: By-Laws Change)

#10-----

Substitute Motion presented by the SR Committee Chair:

Proposed by-laws change is on Page 41:

“Article 4, Section 8.L. Sight Reading Music Committee Organization: Chairperson, at least two representatives from each of the following: middle school and high school.

Duties:

1. The maintenance and publication of content limits used to select music for bands to sight read at Music Performance Assessments.
2. The selection of sight-reading music for use by bands in all classifications at Music Performance Assessments following these limits.
3. The establishment, maintenance, and publication of a list of sight-reading selections used at past Music Performance Assessments.

***MOTION: P. Arnold/C. Evans to accept revised Motion**

PASSED by the BOARD - May 2024 (Vote #1: By-Laws Change)

PASSED by the BOARD - July 2024 (Vote #2: By-Laws Change)

#11-----

D7-M4

Motion for the following By-Laws changes: J. Cayer/J. Sever

Bylaws change. Add the words indicated in red and strike the word “a”.

Page 9, Article IV, Section 8, F. Concert Music Committee Organization: Chairperson, **at least one** ~~a~~ representative from each of the following: junior high/middle school, small high school, large high school, college/university.

Rationale: This motion updates the bylaws to reflect current practice.

Bylaws change. Add the words indicated in red and strike the word “a”.

Page 10, Article IV, Section 8, K. Professional Resources Committee Organization: Chairperson, **at least one** ~~a~~ college/university instrumental music teacher, ~~a~~ high school representative, ~~a~~ junior high/middle school representative, and the State Department of Education Music Consultant **(if applicable)**.

Rationale: This motion updates the bylaws to reflect current practice.

Bylaws change. Add the words indicated in red and strike the word “a”.

Page 10, Article IV, Section 8, L. Sight-reading Music Committee Organization: Chairperson, **at least one** ~~a~~ representative from each of the following: junior high/middle school, small high school, large high school, college/university

Rationale: This motion updates the bylaws to reflect current practice.

Bylaws change. Add the words indicated in red and strike the word “a”.

Page 11, Article IV, Section 8, M. Solo and Ensemble Music Committee Organization: Chairperson, **at least one** ~~a~~ junior high/middle school representative, ~~a~~ senior high school representative; music advisory staff (optional).

Rationale: This motion updates the bylaws to reflect current practice.

Clarification Motion

***MOTION: all four above**

PASSED by the BOARD - May 2024 (Vote #1: By-Laws Change)

Motion by M. Mulligan/F. Williams to strike section 3 (conflicts with previous Motion)

PASSED by the BOARD - July 2024

Motion to accept Section 1, 2, 4 by P. Arnold/J. Zahn

PASSED by the BOARD - July 2024 (Vote #2: By-Laws Change)

#12-----

Bylaws change. Remove item N. from our bylaws.

Page 11, Article IV, Section 8, N. Technology Committee Organization: Chairperson, one member from each region of the state, one at-large member whose focus would be software, one at-large member whose focus would be website, and one at-large member who would address new technology issues.

Rationale: The FBA does not have a Technology Committee. Josh Bula does a fantastic job handling all of our technological needs. It is unlikely that we will reimplement a technology committee in the future.

***MOTION:**

PASSED by the BOARD - May 2024 (Vote #1: By-Laws Change)

PASSED by the BOARD - July 2024 (Vote #2: By-Laws Change)

#13-----

Bylaws change. Remove Article VII, Section 1, A, 8 and 9. from our bylaws.

Page 13, Article VII, Section 1, A, 8. MARCHING MUSIC PERFORMANCE ASSESSMENT PARTICIPATION (Senior High, Junior High and Middle School)

Page 13, Article VII, Section 1, A, 9. DISTRICT CONCERT MUSIC PERFORMANCE ASSESSMENT PARTICIPATION (Senior High, Junior High/Middle School)

Rationale: These items are not currently being used.

Bylaws change. Remove the strikethrough items located in Article VII, Section 1, C from our bylaws. C. PLAQUES:

~~x Indicates plaques that may be purchased by individual schools.~~

~~+ Indicates plaques that are optional to be presented by Districts~~

~~1. x OUTSTANDING MUSICIANSHIP (Individual Band Member)~~

~~2. x OUTSTANDING SERVICE/PARTICIPATION (Individual Band Member)~~

~~3. x OUTSTANDING SERVICE TO MUSIC (Community Groups or Individuals)~~

Rationale: These items are not currently being used.

***MOTION:**

PASSED by the BOARD - May 2024 (Vote #1: By-Laws Change)

PASSED by the BOARD - July 2024 (Vote #2: By-Laws Change)

#14-----

Bylaws change. Remove the strikethrough items located in Article I, from our bylaws.

Section 2. ACTIVE FULL (AF) - for current, active teachers

~~3. Provided with a signed membership card indicating voting status~~

Section 3. ACTIVE ASSOCIATE (AS) - for collegiate faculty and supervisory positions

~~2. Provided with a signed membership card indicating non-voting status~~

Section 5. RETIRED (RM) - for retired instrumental music teachers

~~2. Provided with a signed membership card indicating non-voting status~~

Section 6. ADJUDICATOR (AM) - for those who are ONLY members of FBA in an adjudicator capacity ~~3.~~
~~Provided with a signed membership card indicating Adjudicator Membership~~

Section 9. FBA PARTNERS (SUSTAINING is NO LONGER A MEMBERSHIP CATEGORY.)
~~1. Will receive a signed membership card and FBA decal.~~

Motion Passes

***MOTION:**

PASSED by the BOARD - May 2024 (Vote #1: By-Laws Change)

PASSED by the BOARD - July 2024 (Vote #2: By-Laws Change)