

# FBA STATE SOLO & ENSEMBLE MPA - 2021

## Instructions/Information Bulletin

Virtual Platform: March 26 - 27, April 9 - 10, 2021

### Eligibility

1. **Students must be in grade 9 or higher to enter State S&E MPA**
2. High School students earning a Superior rating on a Grade V or higher at the District level may enter, including solos, ensembles (including chamber winds, choirs, percussion, jazz combos, and auxiliary)
3. A maximum of four solo/ensemble events per student
4. Auxiliary events should see separate Information Bulletin online.

### Entry Instructions [READ CAREFULLY!!]

1. **YOUR ENTRY IS NOT VALID** UNTIL ALL **PAPERWORK & PAYMENT** IS RECEIVED IN THE SCHEDULING OFFICE.
2. Entering your events into MPA Online is the **FIRST** step. Ask for help from your District Chairman if you need assistance. This will be the same process you used for your District S&E MPA.
3. After entering your events in MPA Online, print out the **ENTRY FORM** (this is the form which you and your principal must sign).
4. If entering Auxiliary events, you must complete #3 above for that event (i.e. print out the **ENTRY FORM** for the Auxiliary events you've entered).
5. Return to MPA Online and print out your **ASSESSMENT FORM**. Check the assessment form for accuracy.
6. Prepare a check to cover your **TOTAL** assessment (made out to: Florida Bandmasters Association.)
  - a. School checks, Band Booster checks, and Money Orders are accepted.
  - b. Personal checks are NOT accepted.**
7. If you are mailing your paperwork and payment **AFTER** the **published DEADLINE** (see below), be sure to include the **\$100.00 late fee**.
8. If you miss entering your events into MPA Online before the **DEADLINE**, you will automatically be locked out of MPA Online. You will have to contact Cindy Berry to gain access to the program.
9. **DO NOT allow ANYONE ELSE to mail your paperwork!!! NOT your bookkeeper--NOT your Band Parents--NOT your spouse. DO IT YOURSELF!!!!**
  - a. We understand that some school districts do not allow teachers to handle checks and that the bookkeeper must mail the payment themselves.
  - b. If you must let the bookkeeper mail your payment, make sure he/she knows that if it is mailed past the deadline date for your District it will cost your school a \$100.00 late fee.
  - c. If you do allow your bookkeeper to mail your payment, **DO THIS→ Make a copy of your ENTRY FORMS and your ASSESSMENT FORM and mail them to Cindy Berry with a note explaining that your bookkeeper will be sending us the payment.**
  - d. Make sure the bookkeeper mails your payment and paperwork to **Cindy Berry, NOT** your District Chairman or to Neil Jenkins!!!!
  - e. **MAKE SURE YOU TELL YOUR BOOKKEEPER THAT YOUR PAYMENT AND PAPERWORK MUST BE SENT TO THE FOLLOWING ADDRESS:  
CINDY BERRY, P.O. BOX 350591 FT. LAUDERDALE, FL 33335**
10. **NOTE, NOTE, NOTE:** If you enter events in MPA Online, but fail to send in the paperwork and payment for those entries, **you are still responsible for paying for those entries**. Therefore, if you enter events in MPA Online, and then decide not to attend, be certain to go back into MPA Online and delete your entries OR contact Cindy Berry so that she can delete the entries. Once your events have been scheduled you are responsible for paying for them.
11. **MARCH 12, 2021 is the absolute final deadline for entering the MPA. Paperwork/payments postmarked after that date will not be accepted. NO EXCEPTIONS** This has caused severe consequences in the past, so do not let this happen to your students.
12. Mail your paperwork (entry forms, assessment form, payment) to: Cindy Berry, P.O. Box 350591 Ft. Lauderdale, FL 33335

**Scheduling Correspondence:** Only one email will be used for Correspondence: You can Scan signed entry forms if needed and email: [fbastatecentral@gmail.com](mailto:fbastatecentral@gmail.com)

**IMPORTANT NOTE:** Districts will have 13 days after the District level S&E MPA to send in paperwork and payments. However, with a full 13 days to complete your paperwork and only ONE deadline, the late fee is now **\$100.00**. You can avoid this late fee with careful planning and communication.

## **DEADLINES for Paperwork and Payment:**

<b>District #</b>	<b>Postmark Deadline for Mailing Paperwork and Payments</b>	<b>Final Deadline</b>	<b>Title Changes Deadline</b>
13 (1st date)	Feb. 11	Mar. 12	Mar. 16
5, 11, 21	Feb. 19	Mar. 12	Mar. 16
1, 2, 3, 7, 9, 18	Feb. 26	Mar. 12	Mar. 16
4, 6, 12, 13 (2nd date), 15, 16	Mar. 5	Mar. 12	Mar. 16
8, 10, 14, 17, 19, 20	Mar. 12	Mar. 12	Mar. 16

### **STATE SITE ASSIGNMENTS**

Any date or combination of dates may be selected.

**IMPORTANT:** Be sure to read the information posted on the FSMA Website ([fsma.flmusiced.org](http://fsma.flmusiced.org)) under MPA Info tab. It is very important that you and your students understand the procedures to be following for the Virtual State S&E, which are the same as for District entries.

Also watch the Video "For Directors" posted by Josh on the "Welcome to MPA-Online" Login Screen.

It is highly recommended that all entries be pre-recorded.

Students participating on March 26-27: Submission window for recordings will be March 19-25, 2021.

Students participating on April 9-10: Submission window for recordings will be April 2-8, 2021.

### **Entry Fees for this year:**

Instrumental Solo: **\$14.00**

Instrumental Ensemble: **\$28.00**

Auxiliary Solo: **\$30.00**

Auxiliary Ensemble: **\$100.00**