

FBA STATE SOLO & ENSEMBLE MPA - 2018

Instructions/Information Bulletin

South S&E/Jazz MPA/Aux.

March 19-20, 2018
J. I. Leonard High School
Palm Beach County

Central S&E/Jazz/Aux

March 22-24, 2018
Lake Nona High School
Orlando

North S&E/Jazz/Aux

March 26-27, 2018
Buchholz High School
Gainesville

Eligibility:

1. **Students must be in grade 9 or higher to enter State S&E MPA**
2. High School students earning a Superior rating on a Grade V or higher at the District level may enter, including solos, ensembles (including chamber winds, choirs, percussion, jazz combos, and auxiliary)
3. A maximum of four solo/ensemble events per student
4. Auxiliary events should see separate Information Bulletin online. If there is an abundance of Auxiliary Events, an Alternate Site may be utilized.

Entry Instructions [READ CAREFULLY!!]

1. YOUR ENTRY IS NOT VALID UNTIL ALL **PAPERWORK & PAYMENT** IS RECEIVED IN THE SCHEDULING OFFICE
2. Entering your events into MPA Online is the **FIRST** step. Ask for help from your District Chairman if you need assistance.
3. After entering your events in MPA Online, print out the **ENTRY FORM** (this is the form which you and your principal must sign)
4. If entering a Jazz Band and/or Auxiliary events, you must complete #3 above for each (i.e. print out the **ENTRY FORM** for your Jazz Band, and print out the **ENTRY FORM** for the Auxiliary events you've entered.
5. Return to MPA Online and print out your **ASSESSMENT FORM**. Check the assessment form for accuracy.
6. Prepare a check to cover your **TOTAL** assessment (made out to: Florida Bandmasters Assoc.)
 - a. School checks, Band Booster checks, and Money Orders are accepted.
 - b. Personal checks are **NOT accepted**
7. If you are mailing your paperwork and payment **AFTER** the **published DEADLINE** for your District (see below), be sure to include the **\$100.00 late fee**.
8. If you miss entering your events into MPA Online before the **DEADLINE** for your District, you will automatically be locked out of MPA Online. You will have to contact Cindy Berry to gain access to the program.
9. **DO NOT** allow **ANYONE ELSE** to mail your paperwork!!! NOT your bookkeeper---NOT your Band Parents---NOT your spouse. **DO IT YOURSELF!!!! Save yourself some grief and aggravation. DO IT YOURSELF!!!!**
 - a. We understand that some school districts do not allow teachers to handle checks and that the bookkeeper must mail the payment themselves.
 - b. If you must let the bookkeeper mail your payment, make sure he/she knows that if it is mailed past the deadline date for your District it will cost your school a \$100.00 late fee.
 - c. If you do allow your bookkeeper to mail your payment **DO THIS--> Make a copy of your ENTRY FORMS and your ASSESSMENT FORM and mail them to Cindy Berry with a note explaining that your bookkeeper will be sending us the payment.**
 - d. Make sure the bookkeeper mails your payment and paperwork to Cindy Berry, **NOT** to your District Chairman and **NOT** to Neil Jenkins!!!!
 - e. **CAUTION: CINDY BERRY WILL HAVE A NEW ADDRESS. MAKE SURE YOU TELL YOUR BOOKKEEPER THAT YOUR PAYMENT AND PAPERWORK MUST BE SENT TO THE FOLLOWING ADDRESS:
CINDY BERRY, P.O. BOX 350591, FT. LAUDERDALE, FL 33335**
10. **NOTE, NOTE, NOTE:** If you enter events in MPA Online, **but fail** to send in the paperwork and payment for those entries, **you are still responsible for paying for those entries**. Therefore, if you enter events in MPA Online, and then decide not to attend, be certain to go back into MPA Online and delete your entries OR

contact Cindy Berry so that she can delete the entries. **Once your events have been scheduled you are responsible for paying for them.**

- 11. MARCH 9, 2018** is the absolute final deadline for entering the MPA. Paperwork/payments postmarked after that date will not be accepted. **NO EXCEPTIONS** This has caused severe consequences in the past, so do not let this happen to your students.
- 12.** Mail your paperwork (entry forms, assessment form, payment) to: Cindy Berry, P.O. Box 350591, Ft. Lauderdale, FL 33335

Scheduling Correspondence: Scan if needed and email: fbastatenorth@gmail.com or fbastatecentral@gmail.com or fbastatesouth@gmail.com

IMPORTANT CHANGE: Districts will have 13 days after the District level S&E MPA to send in paperwork and payments this year (instead of the 10 days previously observed). However, with a full 13 days to complete your paperwork and only ONE deadline, the late fee is now **\$100.00**. You can avoid this late fee with careful planning and communication.

DEADLINES:

District #	Postmark Deadline for Mailing Paperwork and Payments	Final Deadline and Title Changes
7, 13, 14S,18	Feb 16	March 9
18 Jazz	Feb 20	March 9
2, 5, 6, 8, 10, 12, 14N, 19, 20, 21	Feb 23	March 9
7 Jazz, 11 Jazz, 14 Jazz	Feb 23	March 9
1, 3, 4, 9, 11, 15, 17	Mar 2	March 9
10 Jazz, 19 Jazz	Mar 2	March 9
16	Mar 9	March 9
1 Jazz, 9 Jazz	Mar 9	March 9

SITE INFORMATION:

SOUTH S&E/JAZZ/AUX

J. I. Leonard High School
Milton Joselyn, Director
4701 10th Ave. North
Greenacres, FL 33463
(561) 641-1201
Milton.joselyn@palmbeachschools.org

CENTRAL - S&E/JAZZ/AUX

Lake Nona High School
Monica Leimer, Director
12500 Narcoossee Rd.
Orlando, FL 32832
(407) 956-8300
monica.leimer@ocps.net

NORTH - S&E/JAZZ, AUX

Buchholz High School
Shawn Barat, Director
5510 NW 27th Ave.
Gainesville, FL 32606
(352) 955-6995
baratsl@gm.sbac.edu