

FBA STATE SOLO & ENSEMBLE MPA - 2017

Instructions/Information Bulletin

North S&E/Jazz MPA

March 20-21
University of North Florida
Jacksonville

North Aux. MPA

March 20-21
Atlantic Coast HS
Jacksonville

Central S&E/Jazz/Aux

March 23-25
Apopka High School
Apopka

South S&E/Jazz/Aux

March 31-April 1
Pompano Beach HS
Pompano Beach

Eligibility:

1. **Students must be in grade 9 or higher to enter State S&E MPA**
2. High School students earning a Superior rating on a Grade V or higher at the District level may enter, including solos, ensembles (including chamber winds, choirs, percussion, jazz combos, and auxiliary)
3. A maximum of four solo/ensemble events per student
4. Auxiliary events should see separate Information Bulletin online. Note that the North site for Auxiliaries is at a local High School (TBA) close to UNF. Plan carefully to allow for the two-site situation.

Entry Instructions [READ CAREFULLY!!]

1. YOUR ENTRY IS NOT VALID UNTIL ALL **PAPERWORK & PAYMENT** IS RECEIVED IN THE SCHEDULING OFFICE
2. Entering your events into MPA Online is the **FIRST** step. Ask for help from your District Chairman if you need assistance.
3. After entering your events in MPA Online, print out the **ENTRY FORM** (this is the form which you and your principal must sign)
4. If entering a Jazz Band and/or Auxiliary events, you must complete #3 above for each (i.e. print out the **ENTRY FORM** for your Jazz Band, and print out the **ENTRY FORM** for the Auxiliary events you've entered.
5. Return to MPA Online and print out your **ASSESSMENT FORM** Check the assessment form for accuracy.
6. Prepare a check to cover your **TOTAL** assessment (made out to: Florida Bandmasters Assn.)
 - a. School checks, Band Booster checks, and Money Orders are accepted.
 - b. Personal checks are NOT accepted
7. If you are mailing your paperwork and payment **AFTER** the **published DEADLINE** for your District (see below), be sure to include the **\$100.00 late fee**.
8. If you miss entering your events into MPA Online before the **DEADLINE** for your District, you will automatically be locked out of MPA Online. You will have to contact Cindy Berry to gain access to the program.
9. **DO NOT** allow **ANYONE ELSE** to mail your paperwork!!! NOT your bookkeeper---NOT your Band Parents---NOT your spouse. **DO IT YOURSELF!!!!**
 - a. We understand that some school districts do not allow teachers to handle checks and that the bookkeeper must mail the payment themselves.
 - b. If you must let the bookkeeper mail your payment, make sure he/she knows that if it is mailed past the deadline date for your District it will cost your school a \$100.00 late fee.
 - c. If you do allow your bookkeeper to mail your payment **DO THIS--> Make a copy of your ENTRY FORMS and your ASSESSMENT FORM and mail them to Cindy Berry with a note explaining that your bookkeeper will be sending us the payment.**
 - d. Make sure the bookkeeper mails your payment and paperwork to Cindy Berry, NOT your District Chairman or Neil Jenkins!!!!
 - e. **CAUTION: CINDY BERRY WILL HAVE A NEW ADDRESS. MAKE SURE YOU TELL YOUR BOOKKEEPER THAT YOUR PAYMENT AND PAPERWORK MUST BE SENT TO THE FOLLOWING ADDRESS:
CINDY BERRY, P.O. BOX 350591, FT. LAUDERDALE, FL 33335**
10. **NOTE WELL:** If you enter events in MPA Online, but fail to send in the paperwork and payment for those entries, you are still responsible for paying for those entries. Therefore, if you enter events in MPA Online, and then decide not to attend, be certain to go back into MPA Online and delete your entries OR contact

Cindy Berry so that she can delete the entries. Once your events have been scheduled you are responsible for paying for them.

- 11. MARCH 3, 2016** is the absolute final deadline for entering the MPA. Paperwork/payments postmarked after that date will not be accepted. NO EXCEPTIONS This has caused severe consequences in the past, so do not let this happen to your students.
- 12.** Mail your paperwork (entry forms, assessment form, payment) to: Cindy Berry, P.O. Box 350591, Ft. Lauderdale, FL 33335

Scheduling Correspondence: Scan if needed and email: fbastatenorth@gmail.com or fbastatecentral@gmail.com or fbastatesouth@gmail.com

IMPORTANT CHANGE: Districts will have 13 days after the District level S&E MPA to send in paperwork and payments this year (instead of the 10 days previously observed). However, with a full 13 days to complete your paperwork and only ONE deadline, the late fee is now **\$100.00**. You can avoid this late fee with careful planning and communication.

DEADLINES:

District #	Postmark Deadline for Mailing Paperwork and Payments	Final Deadline and Title Changes
13, 14N, 20N	Feb 17	March 3
2, 5, 6, 7, 8, 10, 11, 12, 14C/S, 14-Jazz, 18, 21	Feb 24	March 3
1, 3, 4, 9, 15, 16, 17, 19, 20S	Mar 3	March 3
1, 9, 10, 20 Jazz Only	Mar 3	March 3

SITE INFORMATION

NORTH - S&E AND JAZZ:

University of North Florida
Tim Groulx
2445 San Diego Rd.
Jacksonville, FL 32207
(904)346-5620
timothy.groulx@unf.edu

NORTH - AUXILIARIES:

Atlantic Coast High School
Ryan Whalen, Director
9735 R.G. Skinner Pkwy.
Jacksonville, FL 32256
(904) 538-5120
whalenr@duvalschools.org

CENTRAL - S&E/JAZZ/AUX

Apopka High School
Jeremy Langford, Director
555 Martin Street
Apopka, FL 32712
(352) 905-5509
Jeremy.langford@ocps.net

SOUTH - S&E/JAZZ, AUX

Pompano Beach High School
Sarah Odio, Director
600 NE 13th Ave
Pompano Beach, FL 33060
(754) 322-2000
sarah.odio@browardschools.com